



**CITY OF OAK CREEK, WISCONSIN  
CITY ADMINISTRATOR**

City Administrator, Oak Creek, WI (pop. 35,243). Vibrant and growing suburban community, Oak Creek is located along the western shore of Lake Michigan and south of the City of Milwaukee. Residents enjoy Oak Creek's suburban and rural atmosphere, taking advantage of urban-style city services and easy accessibility to the metro area's recreational and cultural activities. Oak Creek is "Where City Meets the Country."

First established in 1955, the City has a rich history. Today, Oak Creek is one of the fastest growing cities in Milwaukee County. From 2000 to 2010 the population grew over 20 percent, and more growth is projected. In addition to population growth, over the last 10 years the City has seen significant retail and industrial growth. The City also has aggressively been working on plans for redeveloping former industrial properties within the City. A new downtown, known as the Drexel Square Town Center, is a lively residential, retail and restaurant area where the City also opened a new civic center including a City Hall and library facility in late 2015.

The City is seeking a progressive and collaborative professional with strong management skills. Proven financial/analytical skills are required. Community and economic development expertise is desired. Organizational development, human resources, and labor-management experience is also preferred.

Oak Creek is a full-service City including Police, Fire/EMS, Engineering, Streets (streets, parks and forestry), Water & Sewer, Community Development, Library, Recreation, Health and administrative support services. The City has more than 220 full-time employees, three unions, a \$23 million general fund budget (with all funds, including TIF, totaling near \$75 million) and is rated AA2.

Candidates must have a minimum of a BA in business or public administration; five or more years of increasingly responsible municipal executive-level experience preferred. Assistant administrator experience, or related municipal management or leadership experience in a larger community, will also be considered. Comfort in a fast-paced, demanding and rewarding environment is essential. A Master's degree in public administration, business administration or other advanced executive level training such as ICMA Credentialed Manager is desired.

Candidates must possess proven managerial, interpersonal, communication and leadership skills to direct a financially strong and complex organization. Current salary \$120,000; possible higher starting salary under review. Excellent benefit package. Candidates should apply by July 12, 2016 with resume, cover letter and contact information for five work-related references to

[www.govhrusa.com/current-positions/recruitment](http://www.govhrusa.com/current-positions/recruitment) to the attention of Lee Szymborski, Senior Vice President, GovHR USA, 630 Dundee Road, #130, Northbrook, IL 60062. Tel: 847-380-3240.