



**TOWN OF ROME, WISCONSIN
TOWN ADMINISTRATOR**

Town Administrator, Rome, Wisconsin (pop. 2,720; summer pop. 15,000+). Picturesque community established in 1857, the Town of Rome is located 40 miles southwest of Stevens Point and 30 miles north of Adams- Friendship in Adams County, one of Wisconsin's premiere vacation and outdoor-activity areas. The Town is easily 15 minutes from Interstate 39, and is a vibrant blend of old and new, including the on-going development of a destination golf resort.

The Town's land area covers more than 62 square miles, and is clustered around three large recreational lakes. The Town maintains its rural charm and high quality of life while balancing growth and progress. The area is also known for its livability, family-friendliness and accessibility to countless outdoor activities.

The Town is seeking its first professional Town Administrator, and desires a progressive, team-oriented, creative thinking professional with strong budget management and team-leadership skills. Proven financial, analytical and human resources skills, as well as supervisory experience, are required. Experience in economic development is a plus. The Town has a collaborative workforce of 15 full-time employees, plus more than 60 part-time and paid-on-call personnel providing Town services including police, fire/EMS, public works, library, planning and zoning, water, plus administrative services. The Town Administrator oversees combined budgets of more than \$5.5 million.

Candidates must have a bachelor's degree plus three to five years of increasingly responsible local government management experience. A Master's degree in public administration, business administration or closely related field is preferred. Assistant administrator experience in a larger community will also be considered.

The Town Administrator is appointed by the Town Board, and works under the Board's policy guidance and direction. Starting salary range: \$73,000 – \$76,000 +/- DOQ. Candidates should apply by September 12, 2016 with resume, cover letter and contact information for five work-related references to www.govhrusa.com/current-positions/recruitment to the attention of Lee Szymborski, Senior Vice President, GovHR USA, 630 Dundee Road, #130, Northbrook, IL 60062. Tel: 847-380-3240.