



POSITION ANNOUNCEMENT

Lake County, Illinois

Emergency Management Agency (EMA) Emergency Manager

The Lake County Emergency Management Agency is driven to maximize the safety, security and resiliency of our communities and resources before, during and after emergencies and disasters. We are seeking experienced and dynamic emergency management professionals who are strong leaders that approach their work with a “can-do” attitude in a collaborative spirit that produces results. If you are an experienced and professional leader who is customer service-oriented, innovative, and willing to take on complex opportunities, Lake County wants you!

The Position

The Emergency Manager, is the lead EM professional for Lake County leading 6 other EM professionals. The EM is under the day to day direction of the Assistant County Administrator, is responsible for the management and leadership of the overall operation of the Lake County EMA. As such, the position is responsible for planning the effective management and leadership of the County’s EMA which includes (a) planning and directing emergency preparedness activities and projects, (b) collaborating with government, private and non-profit partners to coordinate countywide emergency mitigation, preparedness, response and recovery activities, (c) developing and maintaining the County’s comprehensive emergency operations plans (including continuity of operations) and multi-year emergency management training and exercise schedules, and (d) overseeing and leading the County’s emergency operations center when activated. Candidates should have strong leadership and management skills and have knowledge of effective planning for emergencies and disasters (both man-made and natural).

Our Organization and Community

Lake County (pop. 703,462), located in northeastern Illinois along the shore of Lake Michigan and 30 miles north of Chicago, is a large, complex and professional organization consisting of more than 30 departments and divisions that provide services including law enforcement, water and sewerage treatment, public health, criminal justice, transportation, public works, land use planning, building inspections, and emergency management. Our work is accomplished through the collaborative efforts of approximately 2,800 employees, a \$503 million budget, the leadership of an appointed County Administrator and the governance of a 21-member elected County Board which is led by a County Board Chair.

Lake County residents enjoy a tremendous quality of life that provides just the right balance between work and play—from beautiful recreational areas and waterways, outstanding forest preserves, superb shopping experiences, and other entertainment venues - to top notch schools, and global industry that help make its economy strong, Lake County promises the comforts of the suburbs with the pleasure of the city. To learn more about what makes Lake County special, visit www.LakeCountyLife.org.

The Ideal Candidate

The ideal professional background and qualifications for the EMA Planning and Operations Manager include:

- Experience in financial management, budgeting, innovative practices in emergency management operations, and information technology in an emergency management environment.
- Experience in (a) working with a variety of mutual aid organizations and groups, (b) grant funding and grant management; (c) creating a flexible and unified plan for emergency response for all stakeholders; (d) developing and maintaining multi-year management training and exercise schedules; (e) business continuity; and (f) developing and managing a continuity of operations plan.
- A strong commitment to a management and leadership style that promotes and models a positive, creative, inclusive, supportive, results oriented and collaborative internal and external environment.
- The knowledge and ability to identify and implement solutions for modern day emergency operations, including familiarity with technology for managing emergency responsibilities.
- Being an effective communicator and relationship builder that produces results.

Education and Experience

Interested candidates should minimally possess the following education and experience:

- Bachelor's degree in Emergency Management, Political Science, Public or Business Administration, or related field; and completion of all ICS classes required by the County to include ICS courses 100, 200, 300, 400, 700 and 800. The possession of a valid driver's license is required.
- Minimum Experience: Ten years of progressively responsible work experience in management of emergency preparedness and coordination of multi-agency and multi-jurisdiction operations; a minimum of four years of which (a) included operational planning and implementation of training activities, and (b) were performed in a supervisory capacity.

Compensation

Lake County is offering a competitive salary (hiring range is from **\$90,000 to \$120,000 +/-** commensurate with experience) along with an excellent and comprehensive benefits package.

Position is open and applications will be accepted until the position is filled. Interested professionals may submit a resume and cover letter to consultants Joe De Lopez and Lee McCann at www.govhrusa.com/current-positions/recruitment.

Electronic submissions are required. Telephone inquiries: GovHR USA (847) 380-3240
LAKE COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER