



VILLAGE OF ROUND LAKE, ILLINOIS DIRECTOR OF ECONOMIC & COMMUNITY DEVELOPMENT

Round Lake, IL (18,289), a beautiful suburban community, known for its family-oriented character and beautiful open spaces, is seeking an innovative, forward-thinking professional to serve as its Director of Economic & Community Development. A non-home rule community with a diverse mix of business, Round Lake is located in Lake County, Illinois, approximately 50 miles northwest of the Chicago Loop. Although Round Lake has a suburban-like setting, the Village offers quick access to a plethora of amenities, services and entertainment while preserving the quiet rural lifestyle desired by its residents. The Village provides a full range of municipal services with an annual budget of \$13.2 million and 60 employees.

The Director of Economic & Community Development is responsible for economic development, planning, zoning, code compliance, building and construction services and permit functions as well as management and leadership of 3 full-time employees and 1 part-time employee. The Director of Economic & Community Development is an integral part of the executive management team, leading and facilitating key decisions regarding planning, zoning, building, and economic development issues and initiatives. The new Director will report to the Village Administrator and serve as a liaison to the Planning Commission and Zoning Board of Appeals and serve as the Zoning Administrator. The Director is appointed by the Village President with the advice and consent of the Village Trustees.

Qualified individuals will be expected to have:

- A minimum of seven years' experience in a supervisory position in a community of comparable complexity with knowledge of municipal planning, zoning and building code compliance.
- A bachelor's degree in urban planning, engineering, public or business administration, public policy or related field; a master's degree and AICP certification is strongly preferred.
- A customer service focus and team-oriented leadership style with knowledge of and practice in modern management concepts, principles, strategies, practices, and techniques.
- An innovative champion of continued process improvement with an understanding of progressive development department operations with a demonstrated interest in technology.
- A creative, problem-solving approach and well developed interpersonal and oral/written/presentation communication skills.

Starting salary range is +/- \$105,000, depending on qualifications and experience. Residency is not required. Apply online with résumé, cover letter and contact information for 5 professional references by December 22, 2017, to www.govhrusa.com/current-positions/recruitment to the attention of Kathleen Rush, GovHRUSA, 630 Dundee Rd., Suite 130, Northbrook, IL 60062. Tel: 847/380-3240.

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