

**CITY OF BLOOMINGTON, ILLINOIS
RECRUITMENT PROFILE**



CHIEF ACCOUNTANT

GovHR USA is pleased to announce the recruitment of candidates and selection process for the next Chief Accountant for the City of Bloomington

About the Community

The City of Bloomington (population 76,610) is located in the heart of Central Illinois, approximately 125 miles southwest of Chicago, 155 miles northeast of St. Louis, and 64 miles northeast of Springfield, the State Capital. Bloomington is the County Seat of McLean County, the largest county in Illinois (approximately 762,240 acres). Bloomington is a twin City with the Town of Normal (pop. 52,497). Interstates 39, 55 and 74 converge on Bloomington-Normal, as well as US Route 51 and State Route 9.



The twin cities are also serviced by two major railroad lines and Amtrak, as well as air transportation at the Central Illinois Regional Airport, one of the fastest growing airports in the country, which services commuter, corporate, and private aircraft.

Bloomington is located in one of the most productive agricultural areas in the nation, but the economy is diverse and well-balanced. In addition to the major manufacturers and industries, there are two universities, two hospitals, a convention center, one indoor mall, one outdoor mall, and many banks and Savings & Loan Associations located in Bloomington-Normal. The City of Bloomington is one of the fastest growing metropolitan areas in Illinois with an estimated 20.25% increase in population between 1986 and 1995. New construction continues to enhance residential, industrial and commercial growth.



About the City

The City of Bloomington, incorporated in 1856, is a home rule unit of government under the 1970 Illinois Constitution. The City is governed by a City Council elected on a non-partisan basis composed of nine Council members and a Mayor. The City Council is responsible for enacting ordinances, resolutions, and regulations which govern the City, adopting the annual budget, as well as appointing members of various statutory and ordinance boards. The City Manager is responsible for carrying out the policies and ordinances established by City Council, overseeing the day-to-day operations of the City, and appointing

City Department Heads. The Council is elected to four-year staggered terms, while the Mayor is elected to a four-year term. The Mayor is elected at large, the Council members by ward.

The City's fiscal year begins on May 1 through April 30. There are currently 626 full-time City employees and 45 part-time and 500 seasonal workers. The City has a total operating budget (FY 2018) of approximately \$213 million with a capital budget of \$25 million.

About the Finance Department

The Finance Department provides a wide range of comprehensive financial support services to the Mayor, City Council, City departments, various boards and the community. Such services include accounting, financial administration and reporting, budgeting, long term financial planning, internal audit, treasury/cash management, investments, billing and accounts receivable, accounts payable, capital planning, debt management and purchasing. The Finance Department has 13 full time employees.



About the Position – Duties and Requirements

The Chief Accountant reports directly to the Finance Director and is a member of the Finance Department Leadership team and serves as a consistent role model for the Finance Department Mission, Vision and Values.

This position is responsible for coordinating the annual audit and preparing weekly, quarterly and annual financial reports as required. The Chief Accountant oversees the general ledger and bank reconciliation functions as well as the operations of accounts payable/ accounts receivable and utility billing. The Chief Accountant should be able to think critically, be proactive in problem identification and have a continuous quality improvement mindset.

Qualified individuals will be expected to have a strong background in government accounting, including experience with GASB reporting standards, and a minimum of five years progressively responsible professional finance experience, with some supervisory experience. Knowledge of Tyler Munis Software and strong technical skills in Excel is a must. Bachelor's Degree in accounting or related field is required, Master's degree and/or CPA is preferred.



Compensation and Benefits

The City offers a salary range of \$72,341 - \$90,426. Appointment salary DOQ. A comprehensive benefit package includes participation in the Illinois Municipal Retirement Fund (IMRF), health insurance including medical, dental, and vision coverage (also available to dependents), life insurance. The City also offers paid vacation, holidays and personal days and sick time.

Selection Process

Candidates should apply with a resume, cover letter and contact information for three professional references online at:

<http://www.govhrusa.com/current-positions/recruitment> First review of candidates shall occur on January 3, 2018. For Questions Contact: Mike Earl, Senior Vice President, GovHR USA at (224) 261-8366 or mearl@govhrusa.com.