

GovHR USA is pleased to announce the recruitment of candidates and selection process for the next Chief Accountant for the City of Bloomington.

Bloomington, Illinois (population 76,610) is located in the heart of Central Illinois, approximately 125 miles southwest of Chicago, 155 miles northeast of St. Louis, and 64 miles northeast of Springfield, the State Capital. The City of Bloomington, incorporated in 1856, is a home rule unit of government under the 1970 Illinois Constitution. The City is governed by a City Council elected on a non-partisan basis composed of nine Council members and a Mayor. The City Council is responsible for enacting ordinances, resolutions, and regulations which govern the City, adopting the annual budget, as well as appointing members of various statutory and ordinance boards. The City Manager is responsible for carrying out the policies and ordinances established by City Council, overseeing the day-to-day operations of the City, and appointing City Department Heads. The Council is elected to four-year staggered terms, while the Mayor is elected to a four-year term. The Mayor is elected at large, the Council members by ward. The City's fiscal year begins on May 1 through April 30. There are currently 626 full-time City employees and 45 part-time and 500 seasonal workers. The City has a total operating budget (FY 2018) of approximately \$213 million with a capital budget of \$25 million.

The Finance Department provides a wide range of comprehensive financial support services to the Mayor, City Council, City departments, various boards and the community. Such services include accounting, financial administration and reporting, budgeting, long term financial planning, internal audit, treasury/cash management, investments, billing and accounts receivable, accounts payable, capital planning, debt management and purchasing. The Finance Department has 13 full time employees.

Duties and Requirements:

- The Chief Accountant reports directly to the Finance Director and is a member of the Finance Department Leadership team and serves as a consistent role model for the Finance Department Mission, Vision and Values.
- This position is responsible for coordinating the annual audit and preparing weekly, quarterly and annual financial reports as required. The Chief Accountant oversees the general ledger and bank reconciliation functions as well as the operations of accounts payable/ accounts receivable and utility billing. The Chief Accountant should be able to think critically, be proactive in problem identification and have a continuous quality improvement mindset.
- Qualified individuals will be expected to have a strong background in government accounting, including experience with GASB reporting standards, and a minimum of five years progressively responsible professional finance experience, with some supervisory experience.
- Knowledge of Tyler Munis Software and strong technical skills in Excel is a must. Bachelor's Degree in accounting or related field is required, Master's degree and/or CPA is preferred.

The City offers a salary range of \$72,341 - \$90,426. Appointment salary DOQ. A comprehensive benefit package includes participation in the Illinois Municipal Retirement Fund (IMRF), health insurance including medical, dental, and vision coverage (also available to dependents), life insurance. The City also offers paid vacation, holidays and personal days and sick time.

Candidates should apply with a resume, cover letter and contact information for three professional references online at: www.govhrusa.com/current-positions/recruitment First review of candidates shall occur on January 3, 2018. For Questions Contact: Mike Earl, Senior Vice President, GovHR USA at (224) 261-8366 or mearl@govhrusa.com.

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