

**CITY OF LITCHFIELD, ILLINOIS  
RECRUITMENT PROFILE**

**STREET SUPERINTENDENT**

GovHR USA is pleased to announce the recruitment of candidates and selection process for the next Street Superintendent for the City of Litchfield.

**About the City**

The City of Litchfield, Illinois (pop. 6,812) is known as the “hub” of Central, Illinois. The City is located along Interstate 55 and historic Route 66, approximately one hour from St. Louis, Missouri and Springfield, Illinois. The City has two industrial parks, an airport, regional education center, and full services medical facilities. Litchfield has numerous parks and lakes, including Lake Lou Yaeger, which is over 1200 acres, 45 miles of shoreline and 300 acres of parks.

The City of Litchfield operates under a Council/City Administrator form of government. The City Administrator provides professional administration under the guidance of the Mayor and eight Council persons whom are elected for a four-year term. City Council acts as the policy making body for the City.



**About the Street Department**

The Litchfield Street Department is a staff of 13 dedicated to the safety, comfort and wellbeing of the citizens of Litchfield. It is the responsibility of the department to oversee the construction and maintenance of the City’s infrastructure to ensure a high quality of life for the citizens they serve.



The Street Department is responsible for the maintenance of 40+ miles of water and sewer lines and over 50 miles of streets and related drainage systems. The department has a van truck equipped to handle the maintenance and repairs of the mains and sewers. The department also oversees road and drainage improvements.

## About the Position – Duties and Requirements

Reporting directly to the City Administrator and serving as a key member of the City’s management team, the Street Superintendent directs and supervises a comprehensive program of maintenance and repair of streets, water distribution system, sanitary sewers, storm sewers, traffic signs and markings, street lights, sidewalks, public buildings and grounds. The Superintendent also assists in the review of proposed development projects together with the City Engineer and Building Inspector.



The ideal candidate will possess a blend of supervisory experience together with a knowledge of Public Works operations, including Streets and maintenance of underground infrastructure.

## Position Requirements

- Minimum of seven years’ progressively responsible experience in municipal public works or related private construction, five years’ supervisory experience, and the equivalent of an Associate Degree in a related field; or an equivalent combination of education and experience.
- Must have a valid Illinois Driver's License and valid Class B CDL Illinois Driver’s license with air brake endorsement.
- Per the City Code, the selected candidate will have 180 days to establish residency within the 62056 zip code.

## Compensation and Benefits

The starting salary range for the position is \$55K– \$65K. DOQ. A comprehensive benefit package includes contribution towards retirement plan, health insurance (available to dependents at employee’s expense), life insurance, and voluntary participation in a deferred compensation program. The City also offers paid vacation, holidays, personal days and sick leave. Residency is required within 6 months of starting the position.



## Selection Process

Candidates should apply immediately with a resume, cover letter and contact information for three professional references online at: <http://www.govhrusa.com/current-positions/recruitment> The City will begin review of candidates on January 8, 2018 and will continue until the position is filled.

For Questions Contact:

Mike Earl, Senior Vice President, GovHR USA at 224-261-8366 or [mearl@govhrusa.com](mailto:mearl@govhrusa.com)

*The City of Litchfield is an Equal Opportunity Employer*