



PROFESSIONAL ANNOUNCEMENT

Village of Oak Park, Illinois Assistant Director - Development Customer Services

Oak Park, IL (population 52, 000) The distinctive community of Oak Park is offering this unique opportunity for local government and community development professionals to serve on their team. Oak Park is a nationally recognized, architecturally significant urban blend of historic neighborhoods and thriving business areas located nine miles west of downtown Chicago. Oak Park is a fully developed, 4.5-square mile, mature, ethnically, racially and culturally diverse workforce and community known for its engaged citizens and its progressive approach to government. The newly created Assistant Director - Development Customer Services will report to the Director of Development Customer Services (akin to a Community Development Director) and will assist in the management of the activities and operations of the department which include permit processing, plan review, building inspection, property maintenance inspection, code enforcement, businesses services and licensing as well as neighborhood services, CDBG administration, parking and mobility services. The department also oversees the planning, zoning and historic preservation activities of the Village. Additional information about the Village is available on their web site at www.oak-park.us.

- A Bachelor's degree from an accredited college or university with major coursework in urban planning, public policy, business administration or related field is required.
- A Master's degree is desirable.
- Five years of progressively responsible management experience in community development or general government business operations.
- Exceptional interpersonal skills, labor relations, strong organizational leadership, independent judgment, strategic planning, budget and management skills, and motivational skills essential.

Starting salary is \$115,000+/- DOQ. The Village provides an excellent benefit package. Submit résumé, cover letter with salary history and contact information for five professional references to our online application system at once but not later than February 2, 2018 to Kathleen (Katy) Rush - Vice President, GovHR USA. [Click Here To Apply](#) TEL: (847)380-3240; **An Equal Opportunity Employer.**