Medical Director
Austin Public Health

CITY OF AUSTIN, TEXAS
This position announcement is being recirculated as it was advertised just as COVID-19 impacted our country. The City of Austin understands that relocation or a job change may be difficult at this time. The City will be flexible with respect to a start date.

**UNIQUE OPPORTUNITY**
The City of Austin is seeking a highly experienced and progressive *Public Health Medical Director* with a track record of innovative, high-level leadership, and excellent communication and collaboration skills to join the City’s diverse and high-functioning Austin Public Health Department.

**AUSTIN, TEXAS**
This vibrant and dynamic city tops numerous lists for business, entertainment, and quality of life. One of the country’s most popular, high-profile “green” and culturally dynamic cities, Austin was selected as the “Best City for the Next Decade” (Kiplinger, 2010), the “Top Creative Center” in the US (Entrepreneur.com, 2010), #1 on the Best Place to Live in the U.S. and #4 on the Best Places to Retire (U.S. News & World Report, 2019), and ranked in the top ten on Forbes list of America’s Best Employers for 2017.

Austin is a beacon of sustainability, social equity, and economic opportunity; where diversity and creativity are celebrated; where community needs and values are recognized; where leadership comes from its community members, and where the necessities of life are affordable and accessible to all.

Austin is a player on the international scene with such events as SXSW, Austin City Limits, Urban Music Fest, Austin Film Festival, Formula 1 and home to companies such as Apple, Samsung, Dell and Ascension Seton Health. From the home of state government and the University of Texas, to the Live Music Capital of the World and its growth as a film center, Austin has gained worldwide attention as a hub for education, business, health, and sustainability.

The City offers a wide range of events, from music concerts, food festivals, and sports competitions to museum displays, exhibits, and family fun. Austin is also home to a wonderful ballet, world-class museums, one-of-a-kind shopping, and beautiful outdoor spaces. You can just as easily spend your morning paddling the lake as you can strolling through a celebrated history museum.

Located at the edge of the Texas Hill Country -- rolling terrain of limestone bluffs, springs, rivers and lakes -- Austin’s climate is ideal for year-round jogging, cycling, hiking on the City’s many trails or swimming at Barton Springs or one of the area’s many other swimming holes. There are several excellent golf courses in the area as well as opportunities for rowing, kayaking, canoeing, camping, rock climbing, disk golf, mountain biking, fishing, and more. Austin has something for everyone.
AUSTIN CITY GOVERNMENT
The City of Austin is a progressive, full-service municipal organization operating under the Council-Manager form of government. The Austin City Council has a 10-1 council system with an at-large Mayor and Council Members that represent 10 single member districts. The Mayor and Council Members serve in their respective seats for four years and cannot be elected to more than two consecutive terms. The City Council appoints the City Manager who is the chief administrative and executive officer of the City. The City Council and City Manager are committed to their mission of delivering the highest quality services in the most cost-effective manner.

To learn more about the dynamic City of Austin, visit austintexas.gov.

STRATEGIC OUTCOMES AND INDICATORS
The City Council adopted six Strategic Outcomes and Indicators in 2018 as part of its Strategic Direction 2023 to guide the City in improving quality of life and civic participation in the Austin Community over the next three to five years. The Medical Director reports to the Director, Austin Public Health, who reports to the Assistant City Manager for Health and Environment, and Culture and Lifelong Learning.

THE AUSTIN PUBLIC HEALTH DEPARTMENT
Every day in every part of our community, public health protects Austin and Travis County residents from infectious diseases and environmental threats, and works to reduce communicable and chronic diseases, with a focus on health equity for all residents. Austin Public Health has a staff of 532 FTE’s, of which 238 are grant funded. Austin Public Health’s total operating budget is $126 million.

Austin Public Health offers:

- Services to help people meet needs across the lifespan, such as immunizations, food, clothing, and assistance with jobs, housing and provision of birth and death certificates.
- Outreach and education on topics such as diabetes, tobacco cessation, mother-friendly workplaces, and injury prevention;
- Emergency preparedness planning and programs to help people in need during and after natural and man-made disasters.
- Health screenings for blood pressure, diabetes, sexually transmitted diseases, HIV, hepatitis, and tuberculosis;
- Inspection and permitting of restaurants and food establishments.
- Nutritional support through the Women, Infants, and Children Program (WIC);
**THE POSITION**

The City of Austin is seeking qualified innovative and collaborative applicants for the position of Medical Director/Health Authority for Austin Public Health. This position will serve under the Director of Austin Public Health and is responsible for clinical oversight of medical-related services rendered by Austin Public Health Department personnel. This position serves on the Director’s Executive Leadership team. The Austin Public Health Medical Director is a high-profile, extremely responsible position serving a broad range of internal and external customers and stakeholders.

**Key Duties and Responsibilities:**

- Provides medical leadership in monitoring and responding to potential disease and other public health outbreaks; establishes, maintains and enforces quarantine when needed in Austin/Travis County and is an integral member of the City’s Public Health Emergency Preparedness.
- Ensures that all medical-related activities in the department are performed in accordance with applicable license, regulatory, and accreditation standards, including consistent quality assurance standards. Provides direct clinical services as assigned.
- Engages collaboratively with the Travis County Medical Society, local physicians, local medical schools and a wide variety of other stakeholders concerning communicable disease and other public health concerns.
- Serves as a spokesperson regarding any public health issue, engaging with the media and providing an informative presence that engenders trust from the public. Works closely with Austin Public Health Communications Manager and City of Austin’s Corporate Public Information Office on any and all matters related to providing public health information.
- Encourages and takes initiative with respect to preventative public health measures, ensuring that Austin and Travis County are leaders in addressing public health concerns with best practices and innovation.
- Brings a servant leadership, team oriented, collaborative approach in working across the City of Austin and Travis County organizations on public health matters. Be comfortable working in a cross functional environment, regularly interacting with public safety leaders, the City Manager’s Office, and elected officials as needed.
Duties of the Medical Director required by the Texas Health & Safety Code and City Charter/Code of Ordinances

The Public Health Medical Director has certain statutory duties as follows. The City of Austin shall provide the services of the Health Authority as described in Section 121.024 of the Texas Health & Safety Code. These duties include:

- Establishing, maintaining, and enforcing quarantine in the health authority's jurisdiction;
- Aiding in relation to local quarantine, inspection, disease prevention and suppression, birth and death statistics, and general sanitation in the health authority's jurisdiction;
- Reporting the presence of contagious, infectious, and dangerous epidemic diseases in the health authority’s jurisdiction.

The Health Authority has responsibilities under the City of Austin Charter/Code of Ordinances, including an interlocal agreement with Travis County that impact services provided by Austin Public Health and Animal Services. All of the licensed medical professionals working at APH are authorized by standing delegation orders from the Health Authority.

QUALIFICATIONS

The following factors of education, experience, leadership, management style, and personal traits have been identified as ideal attributes for the Austin Public Health Medical Director to function effectively and achieve a high level of success in the position.

EDUCATION AND EXPERIENCE

- Graduation with a Doctor of Medicine or Doctor of Osteopathic Medicine from a college or university accredited by the Liaison Committee on Medical Education.
- Ideally possess a master’s degree from an accredited college or university with major course work in a field related to Public Health. Additional experience in a related capacity may substitute for the master’s degree.
- Possess six (6) years of experience in public health or a related field, including four (4) years of experience which were in progressively responsible supervisory/management/administrative capacity.

LICENSES AND CERTIFICATIONS

- Licensed to practice medicine in Texas.
COMPENSATION AND BENEFITS
Salary is $185,000—$195,000 +/- DOQ. The City of Austin provides medical, dental and vision coverage, life insurance, compensated leave, short-term disability, and retirement benefits. The City is a member of the Proportionate Retirement Program. Optional benefits include supplemental life insurance, a 457 deferred compensation plan, long-term disability plan, and a legal plan. www.austintexas.gov/department/active-employee-benefits to learn more about the City’s employee benefits.

Reasonable relocation benefits will be provided to the successful candidate.

APPLICATION AND SELECTION PROCEDURE
To ensure consideration, candidates should apply by May 15, 2020. To apply, candidates must submit a comprehensive resume, cover letter and contact information for three professional references to www.govhrjobs.com. Interested candidates should apply early in the process for optimum consideration. Candidates may contact the recruiter, Heidi Voorhees, President of GovHR USA.

For more information on this position, candidates may contact Ms. Voorhees directly at HVoorhees@GovHRUSA.com or via telephone at 847-902-4110.

Information submitted for consideration may be made available to the public in compliance with the Texas Open Records Act.