



# FAYETTEVILLE

AMERICA'S CAN DO CITY

## CAPITAL PROJECTS PROGRAM MANAGER - FAYETTEVILLE, NC

(POP. 210,000) – Fayetteville, NC is one of the most family-friendly, patriotic, and diverse communities in America. They are proud to be home to Fort Bragg, the Army's headquarters for Airborne and Special Operations forces, Pope Airfield and the Army Forces Command. Fayetteville is conveniently located in the south-central part of North Carolina, on Interstate 95 and is 140 miles east of Charlotte, 65 miles south of Raleigh and only 49 miles from Pinehurst, the American home of golf.

The city is constantly growing, changing and supporting more than 210,000 residents, making it the sixth largest City in North Carolina. With a median age of 30.7, Fayetteville is filled with the energy of young adults and families with young children. Whether walking the Cape Fear River Trail, visiting Fascinate-U Children's Museum, or attending one of the annual festivals or events, the city offers year-round entertainment for everyone. Conveniently located within a couple hours' drive of Myrtle Beach and other popular east coast beaches, families can make day trips to the ocean or they can head north to the scenic Blue Ridge Mountains for a weekend of camping, fishing or hiking.

Downtown is also home to a newly constructed baseball stadium that houses a Minor League affiliate of the Houston Astros. The stadium is adjacent to a recently redeveloped historic hotel property offering residential and mixed-use units, spurring numerous other retail and dining attractions to the area. Significant attractions like the Airborne Special Operations Museum, Festival Park, outdoor activities, sports complexes and the North Carolina State Veteran's Park make Fayetteville a destination for travelers.

Growth in Fayetteville is expected to continue with the construction of the I-295 loop around the city. While not all of the area is within the city limits, it is expected to spur development at the interchanges as well as provide an avenue for the development of additional commercial and residential growth within the city.

### THE POSITION:

The Capital Projects Program Manager is an integral part of the City of Fayetteville's leadership team, requiring well-developed leadership abilities and management skills that are based upon consensus building, visioning and problem solving. The Manager must have a strong desire to work in a collegial, fast-paced, team-oriented environment. They must be a highly motivated, self-starting, detailed oriented and confident individual with excellent interpersonal skills. The Manager is charged with planning, directing, managing, supervising and overseeing the portfolio of capital projects of the Engineering Division of the Public Services Department to include roadway design, storm drainage and water quality design, sidewalk design, pavement design, and general traffic engineering. It is imperative that these projects are constructed using taxpayer dollars to their fullest effect and provide facilities that are beneficial to the residents, employees and visitors of the city. The division has 7 full-time positions allocated to it as well as an \$11.1 million budget. Funds for projects are allocated from the General Fund and the Stormwater Enterprise Fund.

The Manager will assist with managing the development and implementation of the Engineering Division goals, objectives, policies, and priorities of each service area; establish, within City policy, appropriate service and staffing levels; monitor and evaluate the efficiency and effectiveness of service delivery methods and procedures; direct the implementation of change. They will continuously assess and monitor workload, administrative and support systems and internal reporting relationships and identify opportunities for improvement.

The city is seeking candidates with excellent communication skills and complex problem-solving abilities with the ability to work effectively in a wide variety of governmental disciplines. The following factors of education, experience, leadership, management style and personal and professional traits have been identified as necessary and/or desirable for the Manager to succeed in this position.



The successful candidate will have the following qualifications and experiences:

- Ability to oversee professional construction management duties during bidding and construction phases of a variety of capital improvement projects (horizontal and/or vertical) including: roads, bridges, sidewalks, pavement resurfacing, parking lots, signals, parks, drainage and stormwater, public buildings, and facility upgrades. Manage construction contractors, consultants, and inspection services, and coordinate staking, materials testing, permitting, environmental mitigation monitoring, scheduling, public relations, and related duties to promote safe, effective construction operations.
- Review and approve plans, specifications, designs and related documents, reports and studies; direct, oversee and coordinate the development and preparation of plans, specifications and cost estimates for public improvement projects; prepare cost/benefit analysis and conduct studies for proposed annexations. Develop and maintain standards and specifications for public infrastructure improvement projects.
- The command to negotiate and approve/administer contracts to include monitoring contract compliance; compile documentation, schedule projects and resources, and act as the single point of contact for all city projects and to provide project status updates to all stakeholders and Boards, including attendance at public hearings related to projects.



- Equivalent to a bachelor's degree from an accredited college or university with major course work in Civil Engineering or a related field. At least five years of progressively responsible experience in civil engineering or private sector construction project management or the equivalent combination of education and experience, is desired. A Professional Engineer (PE) License is required. A Project Management Professional, Certified Construction Manager, Certified Stormwater Manager, Municipal Administration course completion and/or Incident Command System certification is preferred.

*The mission of the city is to provide sustainable, high-quality public services for the community to thrive and businesses to grow. With creative energy, vibrant history and compassionate people, Fayetteville always finds a way. That is why they are America's Can-Do City.*

The anticipated hiring salary range for the position is \$ \$89,955 - \$114,693 DOQ with an excellent benefit package. Interested candidates should apply by April 7, 2023 with resume, cover letter and contact information for at least five (5) professional references to the attention of Sarah McKee, Senior Vice-President, GovHR USA, 630 Dundee Road #130, Northbrook, IL 60062. Tel: (224) 282-83210. Apply online at [www.GovHRJobs.com](http://www.GovHRJobs.com).

*The City of Fayetteville is committed to compliance with the American Disabilities Act and is an Equal Opportunity Employer. Diversity and inclusion are critical to their success. The city seeks to recruit the most talented people from a diverse candidate pool and strongly encourage women, people of color, LGBTQ individuals, people with disabilities and veterans to apply.*