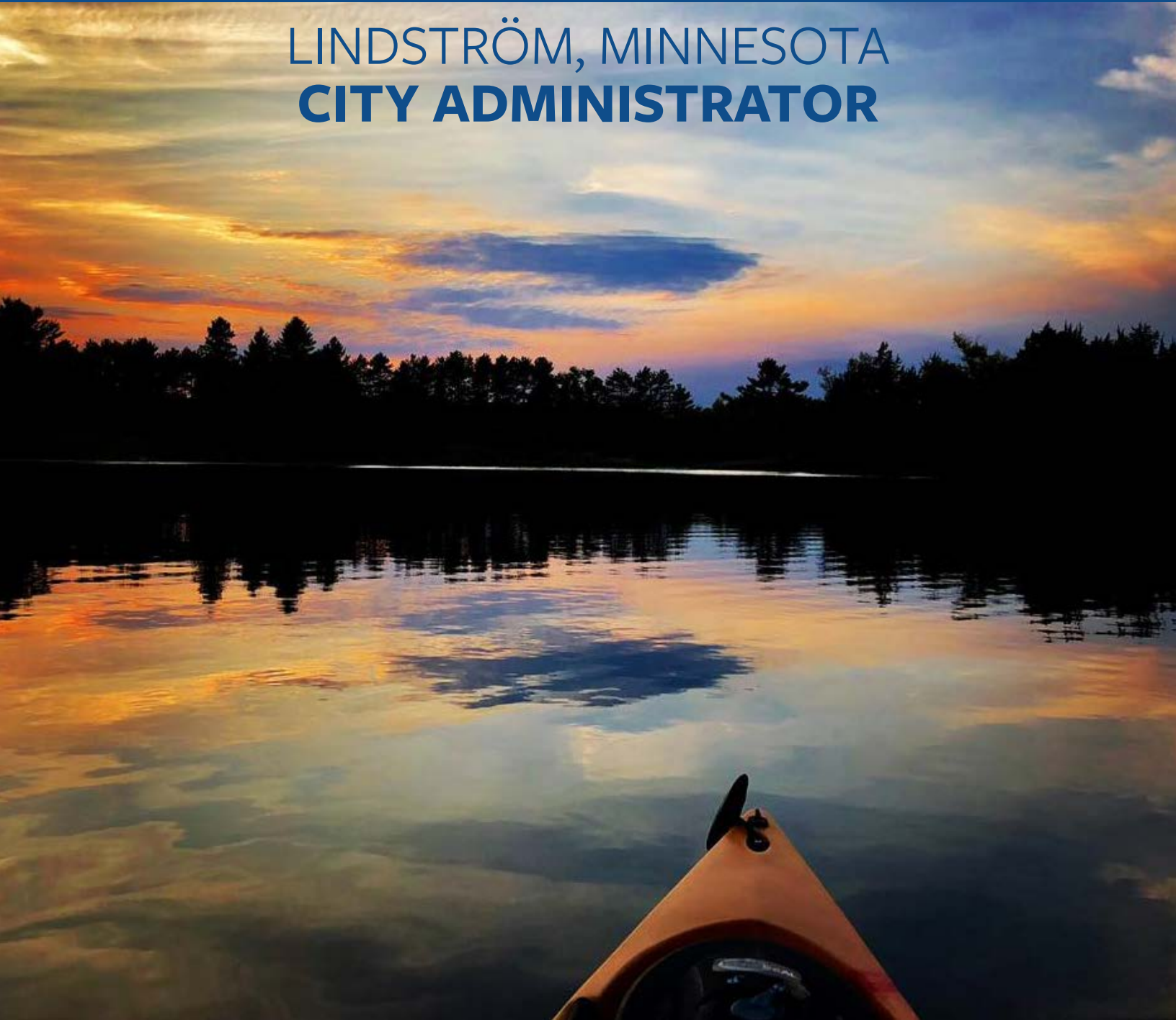




LINDSTRÖM

AMERICA'S LITTLE SWEDEN

LINDSTRÖM, MINNESOTA **CITY ADMINISTRATOR**



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EXECUTIVE RECRUITMENT

THE COMMUNITY

Known as "America's Little Sweden," the City of Lindström (population 4,888) is in Chisago County, Minnesota, only 35 miles northeast of the Minneapolis-St. Paul metropolitan area. U.S. Highway 8 serves as the main entrance and route for the community. Lindström is also only two hours from Duluth and St. Cloud and just 10 miles from Wisconsin.

The City is proud of and celebrates its Swedish heritage. In 1996, the King and Queen of Sweden visited Lindström. The 25th anniversary of that visit was commemorated at the 2021 Karl Oskar Days, an annual celebration which takes place in early to mid-July and includes such activities as a parade, downtown marketplace, car show and fireworks. The City officially changed the spelling of "Lindstrom" to "Lindström" in 1996, though it was not recognized formally until April of 2015 when the Minnesota Governor signed an executive order to restore the so-called "umlaut" over the "o" on the Lindström city limits sign.

The City of Lindström is surrounded by beautiful lakes and natural amenities that make it a recreation and fishing destination within the region and nationally in every season. Lindström offers a wide variety of parks and trails, including wilderness and city parks, bicycle, water, and snowmobile trails. Residents and visitors can explore the Chisago Lakes Water Trail, which extends 10 miles and connects over 10 lakes via canoe, kayaking or paddleboarding. Located on the City's west end, Beach Park provides a sandy beach and playground. Allemansrätt Wilderness Park provides nearly 130 acres of natural beauty for skiing, hiking, or walking. The Swedish Immigrant Trail is another beautiful and historic journey for cycling and walking. Lindström also offers convenient access to the nearby St. Croix River, a designated National Wild and Scenic Riverway.

The community and region boast numerous orchards, vineyards, and gardens. Lindström's downtown is home to art galleries, unique boutiques, and shops to explore as well as several local dining options. During the summer months, the Harmony in the Park concert series draws interest and attendance from the entire region. There is no shortage of festivals and events for Lindström.

The community is served by the Chisago Lakes Area School District which has an enrollment of 3,300 students with one high school, one middle school and four elementary schools and early childhood programming.

The City of Lindström has been recognized as one of America's Best Communities, one of the Most Beautiful, Charming Small Towns in Minnesota and as Culture Trip's Minnesota Local Favorite. The next City Administrator will have the opportunity to be part of a unique and vibrant community in a beautiful setting.





THE POSITION AND THE ORGANIZATION IN BRIEF

The City Council is comprised of one Mayor and four Council members, all of whom are elected at large for staggered terms. The City Council is the legislative body for the City. The City Administrator is appointed by the Mayor and Council and oversees daily operations and implementation of adopted Council priorities and plans.

The City has an all-funds budget of \$12.38 million for 2023 and a general fund budget of \$3.1 million. The City has 12 full-time employees and owns and operates both a municipal on-sale and off-sale liquor store. Public Works maintains 25 road miles, as well as all City parks and trails. Fire services are provided by a volunteer department. Police services are provided by the Lakes Area Police Department which serves Lindström and Chisago City and is governed by a Joint Powers Agreement.



EXPECTATIONS AND PROJECTS

The next City Administrator will have the opportunity to work with the City's elected leadership and appointed staff on the following initiatives:

- Collaborate with a newly elected Mayor and Council to establish a vision, priorities and strategic goals for the community and organization.
- Identify opportunities to enhance and increase community and citizen engagement.
- Encourage and strengthen the City's partnerships with downtown businesses, Chisago County, the school district, and neighboring communities.
- Pro-actively plan for investment in the City's infrastructure needs, both new investment and maintenance of current assets.
- Identify opportunities and strategies for economic development that will diversify and grow the City's tax base.
- Identify opportunities for additional revenue or funding partnerships to ensure the City's future needs are met.



CANDIDATE REQUIREMENTS

- A bachelor's degree in planning, public administration, urban studies, community development or a related field; A master's degree is desirable.
- A minimum of five years of progressive leadership experience in municipal administration.
- Skilled in finance, budgeting, and capital planning.
- Skilled in collaboration and team building with a variety of groups and individuals.
- Experienced and knowledgeable in economic development, including the knowledge and use of incentives to attract and retain investment.
- Knowledgeable in human resources management and labor relations.

THE IDEAL CANDIDATE WILL BE

- An approachable, empathetic leader, open to input, and willing to compromise.
- An experienced leader able to effectively cultivate relationships with a wide variety of stakeholders.
- A collaborative leader, able to leverage the expertise and knowledge of the team.
- An approachable and strong communicator, able to engage diverse audiences and communicate complex information in lay terms.
- A strategic and flexible leader, able to anticipate trends and challenges and adapt accordingly.
- Experienced with economic development, with a demonstrated track record of success.
- A progressive leader, willing to look at new solutions, technology, or tools to enhance services to the community.
- Committed to customer service and engaged in the community.



COMPENSATION AND BENEFITS

The starting salary range is \$110,000 to \$140,000 DOQ. The City of Lindström provides a comprehensive benefit package.

HOW TO APPLY

Interested candidates should apply online by April 17, 2023 with resume, cover letter and contact information for five work-related references at www.govHRJobs.com to the attention of Charlene Stevens, Senior Vice President, GovHRUSA 630 Dundee Road, #225, Northbrook, IL 60062, Tel: 224-326-2482 x124. Interviews with the City of Lindström are anticipated in May of 2023.

The City of Lindström, MN is an Equal Opportunity Employer.



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