



SCHAUMBURG, ILLINOIS

DIRECTOR OF TRANSPORTATION



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POSITION IN BRIEF

Are you ready to make a significant impact in the dynamic Village of Schaumburg, IL (pop. 78,723)? We're on the hunt for a trailblazing leader to take the helm of our forward-thinking municipal Transportation Department.

Schaumburg, a vibrant community located just 28 miles northwest of Chicago, is a haven of opportunity and growth. Boasting a population of 78,723, Schaumburg is not just any village; it's a thriving hub of excellence. From Woodfield Mall to over 200 bustling restaurants and 30 hotels, the Al Larson Prairie Center for the Arts, the Wintrust Baseball Stadium, the Schaumburg Regional Airport, and the Schaumburg Renaissance Hotel and Convention Center, Schaumburg has it all. It's a place where high-quality municipal services and economic development meet a myriad of cultural and recreational amenities.

The Director of Transportation will be the visionary leader of our multi-modal transportation network, overseeing everything from cutting-edge roadway systems to public transit, aviation, and bicycle networks. Our Transportation Department, already a formidable force with six dedicated full-time employees, partners closely with neighboring communities and regional and state agencies to ensure our transportation system aligns with our vision for Schaumburg.



SCHAUMBURG IS A DRIVING FORCE

Since its incorporation in 1957, the Village of Schaumburg, has been a significant economic engine in the State of Illinois, outside of the City of Chicago. Complementing that prosperity, Schaumburg is also a community of neighborhoods with civic leaders that pay close attention to the quality of life including the provision of superior municipal services. Over 5,000 businesses call Schaumburg home. Schaumburg has also developed more than 90 miles of bike paths, is home to the Al Larson Prairie Center for the Arts, a 442-seat theater with an art gallery and outdoor stage, the Schaumburg Boomers baseball team, and the Renaissance Schaumburg Hotel and Convention Center. Each year, the Village hosts a Farmers Market as well as an Older Adult Market, a food pantry that is a collaborative effort with the Greater Chicago Food Depository and the Village's Senior Program. The Village continues to be recognized for excellence for its programs and services. Recent recognitions include Excellence in Snow & Ice Control Award from the American Public Works Association, a Municipal Innovation Award from the DuPage Mayors, and Managers Conference, and #1 Digital Cities Award from the Center for Digital Government.

Schaumburg residents have the unique opportunity to live, work and play in a cohesive, family-oriented community that has been developed in a thoughtful, planned manner. A 2021 survey revealed that 95% of residents rated the Village as an excellent or good place to live, 93% rated their overall quality of life in Schaumburg as excellent or good, and 94% of residents would recommend Schaumburg as a place to live. With a population of 78,723 in 2020, residential growth is anticipated to continue, and the community is poised for additional redevelopment near the Woodfield Mall that would permit high-density residential buildings.

The Schaumburg Park District (a separate government entity) provides a wide range of recreational activities and has won the National Gold Medal Award for excellence in the field of park and recreation management. The Schaumburg Township District Library has an extensive book, audio and video collection serving the community with one main branch in Schaumburg and two smaller branches in neighboring communities. Schaumburg is supported by award winning school districts. Elementary School District (District 54) is the recipient of nine (9) National Blue-Ribbon Awards from the U.S. Department of Education based on overall academic excellence. In addition to offering excellence in education within 21 elementary schools (10 within Schaumburg) and five (5) junior high schools (3 within Schaumburg), the district offers several dual-language programs in Spanish, Japanese and Mandarin Chinese as well as an Early Instrumental Music Program. Township High School District 211 excels at offering the community a high level of secondary education. District 211 is the largest high school district in the state comprised of five high schools, one of which is in Schaumburg and two others also serve Schaumburg residents. All five District 211 schools were named among the top in the nation in the United States Department of Education's National Secondary Recognition Program all receiving a Blue-Ribbon award.

SCHAUMBURG TRANSIT AT A GLANCE

Population: **78,723**

Land Area: **19** square miles

County: **Cook**

Center lane miles: **208.5** (431 Cul-de-Sacs)

Airport: **90** aircraft and **45,000** operations/year

Miles of Streets: **200**

Public Transportation:

Metra Milwaukee District West Train, Pace Northwest Transit Center, and several locally sponsored transit services



OUR MULTIFACETED ORGANIZATION WANTS YOUR SKILLS

The municipal organization is highly professional where department directors approach their work with innovation and collaboration. The Village Manager expects directors to think strategically, be accessible and responsive, embrace change with the ability to develop transformative annual goals, and exhibit a highly professional demeanor and presence. The workforce is highly dedicated to providing exemplary service to the community. Employees can expect strong support for career advancement, an ethical and values driven approach and competitive compensation and benefits. Most employees retire from the Village after long careers. In 2022, 97% of those employees departing the organization would recommend the Village of Schaumburg as a good place to work.

Schaumburg is a home rule municipality that operates under the Council/Manager form of government. The Village President and Board of Trustees are elected at large for four-year staggered terms and appoint a Village Manager to administer the policy set by the Village Board. The Village provides a full range of municipal services, including police and fire protection, community and economic development, construction and maintenance of the Village's streets and infrastructure, water, and sewer services, youth and senior services, local transit service, and the operation of the Schaumburg Regional Airport and Al Larson Prairie Center for the Arts.

The current Village Manager, appointed in 2013, has responsibility for all twelve departments and supervises six department directors including the Directors of Communications and Outreach, Cultural Services, Economic Development, Engineering and Public Works, Fire, Police, as well as the Assistant Village Manager. The Assistant Village Manager, appointed in 2010, supervises five department directors including the Directors of Community Development, Finance, Human Resources, Information Technology, and Transportation. The Village has approximately 460 full-time and 90 part-time employees and a \$311 million total budget.



THE TRANSPORTATION TEAM

The Transportation Department consists of six full-time and two part-time employees dedicated to providing exceptional oversight of the multi-modal transportation needs of the Village. The positions include: the Director of Transportation, Transportation Program Manager, Management Analyst, Airport Manager, Transportation Planner and two interns focused on transportation and bicycle safety. The Director of Transportation is appointed by and serves under the direction of the Village Manager. The Director works closely with, and reports to, the Assistant Village Manager.



IMPACT TRANSPORTATION ON ALL LEVELS

- 1. Transportation Planning:** A wide range of exciting programs and projects await the new Director. From regional transportation projects such as the coordination with IDOT on the IL-390 and the I-90 Jane Adams improvements to being a leader in transportation planning throughout the region advocating for the Village and serving as a resource on regional committees including NWMC Transportation Committee, CMAP's Bicycle and Pedestrian Task Force, the O'Hare Noise Compatibility Commission, and many other coordinated efforts, will offer the opportunity to grow and hone leadership, communication and collaboration abilities.
- 2. Access Improvement Projects:** The Director works closely with other departments within the Village to coordinate and collaborate on transportation related projects. The evaluation of the transportation systems with an eye on synthesizing and incorporating innovation in approaching transportation challenges; advocating and pursuing grants and funding partners to ensure that transportation needs are addressed is critical. The 90N development with its multimodal and micro mobility study serves as a great example where a significant effort to develop a strategy for transportation success is evident.
- 3. Transit Initiatives:** The Transportation team supports and manages the Dial-a-Ride Transportation (DART), the Woodfield Trolley and coordinates with Pace Suburban Bus on Transit services. These regional and business partners help identify gaps in service as well as drive innovation to respond to retail and resident needs. The Schaumburg Commuter Rail Parking supervision and strategy supports the transit efforts.
- 4. Schaumburg Regional Airport:** The airport is well-positioned as a regional resource supporting aviation education, business supply chains and emergency service. The airport restaurant is highly regarded by the aviation community and general public. Additionally, the Department maintains a Municipal Helistop in the Woodfield district. While the Airport Manager addresses the day-to-day operations of the Airport, the Director will need to develop an understanding of operations and complexities of aviation.

WORK WITH US - LET'S MOVE SCHAUMBURG FORWARD

The Director is positioned to be a key member of the Village's management team, so developing and maintaining relationships with elected officials, village administration, and department leaders across the organization is paramount. Proven interpersonal communication, collaboration with and the ability to lead groups, project management and the proven ability to interact with a wide variety of people are all important and desirable qualities for the next Director. The Director must be able to quickly assess situations and advocate for policy measures that benefit the Village. The Director will liaison with the Transportation Committee, Pilots Technical Advisory Committee, the Schaumburg Regional Airport Advisory Committee, the Bikeways Advisory Committee, and the Traffic Impact Advisory Committee.

The talented staff within the Transportation Department is growing their skills and well-equipped to deal with the many facets and challenges of dealing with multi-modal transportation initiatives. The new Director will have the ability to shape the department to ensure the best utilization of staff strengths. The organization will welcome an empathetic and compassionate leader who is hard working, creative and is willing to listen, learn and open to recommending new methods to accomplish goals.

The Director will be welcomed into an environment that is recognized as one that is highly professional, strategic, innovative, and a great place to work. It is a rare opportunity to become a member of a management team that is focused, motivated, collegial, and visionary.





WHAT WE EXPECT:

Advanced Knowledge: A thorough understanding of transportation systems and regulations, with a track record of creative problem-solving and the ability to apply best practices.

- An individual to serve as an advisor who is responsible for the overall development and administration of Village policies related to transportation providing technical advice and assistance to various boards, commissions, and committees both locally and regionally.
- A capable and experienced administrator who will address the aspects of the Capital Improvement Plan as they relate to the Transportation Department including Phase I development efforts before transitioning projects to the Department of Engineering and Public Works who manages the later phases of construction efforts. This may include grant identification and application as well as establishing intergovernmental agreements to advance regional efforts. Establishes strong relationships which facilitate the successful completion of major regional and local roadway construction.

Collaborative Expertise: The talent to facilitate collaboration, integrating and solving problems to ensure the sustainability of our roadway system, bicycle network, aviation system, and public transit.

- A confident leader who will foster excellence in transportation planning and support and coordinate modal/system plans throughout the community and region. A leader who will consider the long-range multimodal transportation plan, highway and local road and bikeway systems plan.
- A consensus builder who can establish positive and productive working relationships with the Village Board, Village management, department heads, employees, intergovernmental agencies, and other stakeholders. An individual who understands and embraces a dynamic, fast-moving municipal organization that serves the community on a 24/7 basis.

Customer-Centric: Experience working with internal and external stakeholders, from federal and state agencies to local planning organizations, and the Village Board. Your recommendations will be vital in shaping future transportation policies that will benefit the public.

- A decisive leader who is thoughtful, confident, honest, fair, and one who consistently assures the integrity and competence of the department's work product, processes, and procedure. An individual who is hard-working, creative, and ethical; someone who will uphold high moral standards, foster teamwork and who leads by example in a highly transparent organization.



DRIVING SUCCESS - THE SKILLS TO SUCCEED

We welcome candidates who hold the following education, experience, management style and personal traits.

- A master's degree in a related discipline or a commitment to obtain one within 3 years.
- A licensed professional engineer in the State of Illinois or AICP certification (desired).
- A minimum of five years' experience in transportation coordination and at least five years of team leadership experience.
- Extensive experience in delivering written and oral presentations to governing bodies and to officials at all levels of the organization. Ability to facilitate groups and clarify issues to gain consensus within the group.
- Superior skills in developing trust and effective partnerships with the Village Manager, Assistant Village Manager, Village Board, Department Heads, employees, outside agencies and other stakeholders.
- Proven track record of delegating to staff and fostering an attitude of teamwork and creativity in problem solving, while ultimately being accountable for the quality and effectiveness of overall departmental performance.
- Ability to foster a culture of belonging to ensure all voices are heard, considered, and valued when decisions are made and implemented.
- Must reside within a 30-minute radius of the Village's corporate boundaries.

ATTRACTIVE COMPENSATION

Suggested starting salary range: \$144,248 to \$192,267 +/- DOQ. The Village offers a competitive benefits package including membership in the Illinois Municipal Retirement Fund and optional deferred compensation plans. Must reside within a 30-minute radius of the Village's corporate boundaries.

HOW TO APPLY

Candidates should apply online at www.GovHRjobs.com by November 17, 2023, with résumé, cover letter, and contact information for five professional references to Kathleen Rush, Vice President. Tel: 847-380-3240. Equal Opportunity Employer.



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