

# FOX RIVER WATER RECLAMATION DISTRICT TECHNICAL SERVICES DIRECTOR



## THE POSITION IN BRIEF:

The Fox River Water Reclamation District (FRWRD), is seeking qualified engineering professionals with a background in wastewater and/or public works as candidates for its next Technical Services Director to direct the District's Engineering Division and oversee the District's laboratory operations.

The FRWRD is one of the largest Water Reclamation Districts in Illinois. The District facilities are primarily located in Elgin and South Elgin, Illinois. The FRWRD owns and operates three water reclamation facilities that treat a total of 37.75 million gallons per day and provide wastewater treatment services to over 200,000 people within the communities of Elgin, South Elgin, West Dundee, and portions of Sleepy Hollow, Streamwood, Hoffman Estates, and surrounding areas in Kane and Cook Counties.

The FRWRD Headquarters is located just a short walk from the majestic Fox River, with easy access to major regional roadways such as U.S. Route 20, State Route 31, and Interstate I-90. FRWRD is just forty miles west of the Chicago Loop and only thirty miles from O'Hare International Airport. Kane County is home to numerous successful companies and small businesses. The top three industries in Kane County are manufacturing, retail trade, and medical/healthcare.

The Technical Services Director (TSD) is a valuable member of the District's Senior Management Team, reporting directly to the Executive Director and overseeing five (5) direct reports within the Technical Services Division. The Division includes the Laboratory, Project Management, Engineering, and Permitting and Pretreatment Coordination. The District is seeking a TSD who is knowledgeable, collaborative, approachable, passionate, organized, trustworthy, flexible, and analytical yet creative. The ideal candidate will complement the Executive Director's seasoned expertise in government leadership, bringing a fresh perspective and specialized technical skills balanced with strong plan implementation abilities to the organization. The candidate should expect to take a hands-on approach in leading modernization efforts within the Division and be able to swiftly adapt to evolving landscapes to bolster organizational agility. Working closely with the Executive Director to achieve the strategic vision, the TSD will contribute by focusing on the efficient execution of operational activities, introducing innovation wherever it serves the organization.

## SKILLS AND DUTIES INCLUDE:

- Contract management
- Project management and oversight
- Strategic planning
- Compliance oversight
- Risk management
- Short and long-range capital planning
- Ability to build and work well with a team
- Develop and implement a succession plan for the division
- Permit oversight



## IDEAL CANDIDATE WILL POSSESS:

- A degree in civil engineering from an accredited four-year college or university, or any combination of education, training and experience which provides the required knowledge, skills, and abilities to perform the essential functions of the job.
- A Master's Degree in Civil Engineering, Business Administration or Public Administration is preferred. The District will consider a combination of education and relevant experience.
- Eight (8) to ten (10) years of previous progressively responsible experience in wastewater management or public utilities is required.
- Must possess a professional engineering (PE) certification.
- Must possess or be able to possess a valid Illinois Driver's license and be insurable under the District's standard insurance policy.
- Considerable knowledge in the wastewater industry, engineering, and/or chemistry.
- Knowledge of the principles and practices of supervisory management and positive employee relations.
- Familiarity with Microsoft Office Suite.
- Ability to express ideas on technical subjects clearly and concisely, including making public presentations to the Board of Trustees and other stakeholders.
- Large capital project management skills and experience.

The District wishes to maintain a diverse group of employees, therefore it encourages all candidates meeting the specified requirements to apply for this position, as the District values and demonstrates diversity and inclusion throughout the organization.

## COMPENSATION AND BENEFITS:

The anticipated starting salary range for this full-time, exempt position is between \$160,000 and \$180,000 +/- depending on qualifications. Residency is not required. The District offers a competitive salary and comprehensive benefits package that includes affordable medical, dental, and vision coverage (also available to dependents), life insurance, tuition reimbursement, and vacation leave at time of employment. The District also offers paid holidays that begin at employment, sick leave, personal days, professional development, professional memberships, as well as participation in the Illinois Municipal Retirement System (IMRF).

## SELECTION PROCESS

Interested Candidates should apply immediately online at [www.GOVHRjobs.com](http://www.GOVHRjobs.com) with a resume, cover letter and contact information for five professional references. The position is open until filled with the first reading of applications on January 16, 2024.

For questions contact:

Maureen Barry, Senior Vice President,  
GovHR USA,

Tel: 224-380-3240, x116

*The Fox River Water Reclamation District is committed to compliance with the American Disabilities Act and is an Equal Opportunity Employer. Diversity and inclusion are critical to our success. We seek to recruit the most talented people from a diverse candidate pool and strongly encourage women, people of color, LGBTQ individuals, people with disabilities, and veterans to apply.*