

DIRECTOR OF FINANCE

VILLAGE OF HUNTLEY
ILLINOIS



Huntley, IL - A Premier Community



- **Strategically Located** at the crossroads of Interstate 90 and IL Route 47 in southern McHenry/northern Kane County.
- **Highly ranked school district** with Huntley School District 158 among six schools across the country recognized as a 2023 Spring "Lighthouse System" by the School Superintendents Association to serve as a model of positive change in public education.
- **Quality and robust healthcare services** provided by Northwestern Medicine, with a 128-bed hospital providing access to Level 2 Trauma Center, surgical services including a Cardiac Catheterization Laboratory, a 20-bed Family Birth Center, and Medical-Surgical Services. The medical campus includes an immediate care center, health and fitness center, and other medical offices.
- **Variety of park and recreational opportunities** for residents of all ages. The Park District operates Stingray Bay, a family aquatic center, as well as Pinecrest Golf Club. The McHenry County Conservation District owns or manages more than 25,000 acres of open space and Kane County Forest Preserve District owns more than 23,000 acres.
- **Modern public library** The Huntley Area Public Library recently underwent a \$12.2 million renovation and more than doubled the existing floor space, adding significant technology upgrades and technological services.
- **Average household net worth** of \$1.4 million.
- **Growing community** with a 2023 EAV of \$1.24 billion, an 83% increase from one decade ago.
- **Engaged community** with a wide range of offerings throughout the year, including downtown events such as Concerts on the Square, Farmers Market, National Night Out, and A Very Merry Huntley.

EAV in Millions



KEY FACTS

POPULATION INCREASED 400%

2000: 5,730 (U.S. Census Bureau)

2010: 24,291 (U.S. Census Bureau)

2024: 28,585 (estimated)

MAJOR EMPLOYERS

- Northwestern Medicine
- Weber-Stephen
- Amazon
- Huntley School District 158

VILLAGE GOVERNMENT

The Village is a home-rule municipality governed by a Village President (Mayor) and a board of six trustees who make up the Village Board of Trustees. The Village President and Board of Trustees are elected at-large to four-year, staggered terms.

The Village operates under the Council/Manager form of government. The full-time Village Manager, appointed in 2008, oversees the daily operations of the Village and is responsible for the supervision and coordination of all departments. The Finance Director is appointed by and reports to the Village Manager.

Huntley is a vibrant, growing community and is proud to have a stable economic environment. Fiscal responsibility and sound financial practices sustain Village operations and the services provided to the community. **The Village's bond rating is AA+ with a stable outlook.** The Fiscal Year 2024 budget includes \$41.2 million in expenditures across 19 funds, with 29% of the budget dedicated to investing in the Village's capital projects.

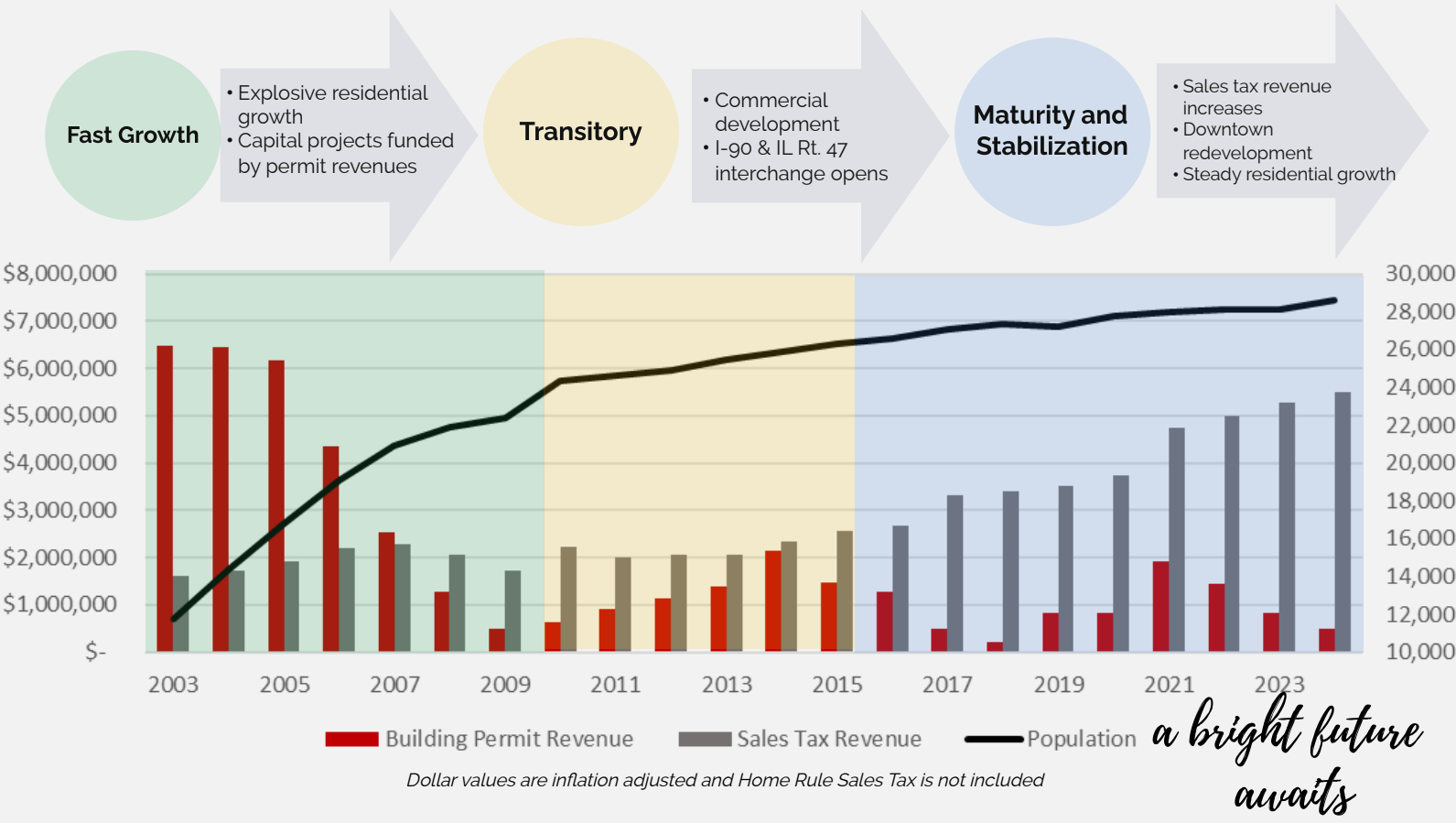
The Village provides a full range of services, including public safety (police), streets, water and wastewater, planning and zoning, economic development, building inspection, public improvements and general administrative services. Fire protection, library, school, and park services are provided by separate taxing bodies.

Over the past three years, \$485 million in new private sector construction activity has occurred. Total EAV exceeded \$1 billion for the first time in 2021, with EAV exceeding \$1.2 billion in 2023. Transportation and infrastructure improvements, the addition or expansion of businesses such as Weber-Stephen products, Northwestern Medicine Hospital, Amazon e-commerce and logistics operations, and a TIF district created to spur redevelopment of the downtown, has assisted in creating momentum and excitement in the downtown area and throughout the Village.

Additional information regarding the Village of Huntley can be found at www.huntley.il.us.

2024 Looking Forward

continued focus on quality growth



Future Major Capital Projects

- \$12 million** Kreutzer Road Realignment and Widening from IL Rt. 47 east to Haligus Road
- \$8 million** New Water Well No. 13 and Water Well Treatment Plant
- \$6 million** Public Works Fleet Services Facility
- \$4.5 million** Police Department Basement Renovation and Training Facility
- \$1.5 million** Municipal Facilities Maintenance and Repairs
- \$1 million** Retail Incubator Shops in Downtown



VILLAGE OF HUNTLEY, ILLINOIS

DIRECTOR OF FINANCE

The Village of Huntley is seeking an innovative, collaborative, hands-on experienced leader to serve as its next Director of Finance. The current Director is set to retire in June after 30 years of public service, with the last seven years at the Village.

The Finance Department is dedicated to providing residents and businesses with exceptional government financial management and customer service. The department's commitment to financial excellence has been recognized by the Government Finance Officer's Association (GFOA), which has presented the Village with the Distinguished Budget Presentation Award and the Certificate for Excellence in Financial Reporting for its Annual Comprehensive Financial Report (ACFR) for 20 consecutive years. In 2023, the Village received a special Triple Crown medallion recognizing the achievement of receiving all three GFOA awards: the Certificate of Achievement for Excellence in Financial Reporting, Distinguished Budget Presentation, and the Popular Annual Financial Report.

*“**This budget is outstanding.** Departments know clearly what is expected for the year and dollars align to those expectations. The use of charts and graphs is masterful in enhancing explanations of narratives. As both a financial plan and communications device, the document is outstanding.”*

————— Independent GFOA Reviewer —————

MISSION STATEMENT

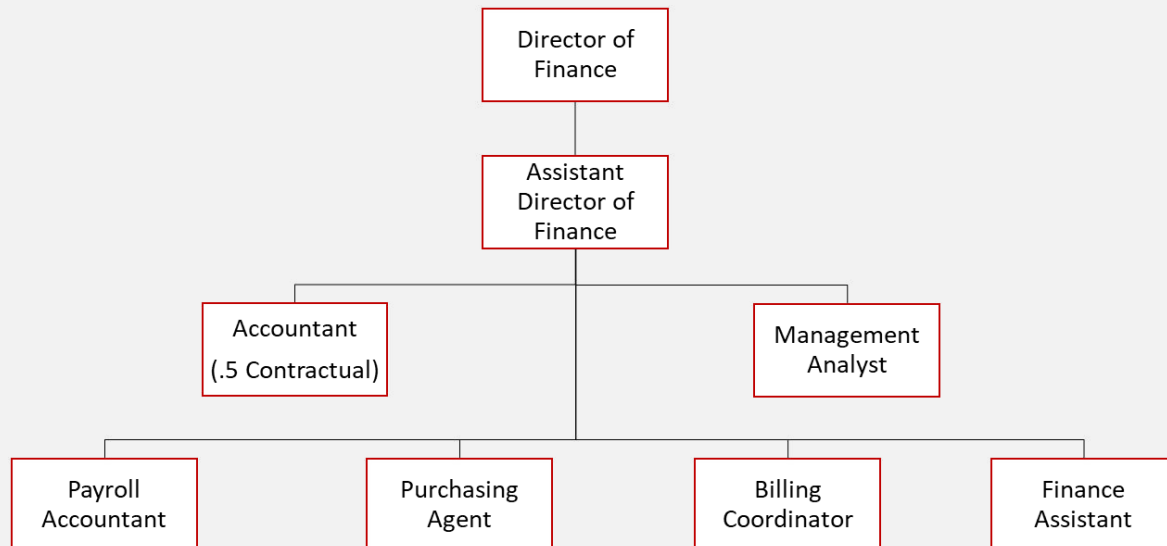
HUNTLEY'S MISSION IS TO **ACHIEVE EXCELLENCE** IN THE PLANNING, MANAGEMENT, AND DELIVERY OF SERVICES IN A **RELIABLE, EFFICIENT, FISCALLY AND ENVIRONMENTALLY RESPONSIBLE** MANNER THAT **ENHANCES THE QUALITY OF LIFE** FOR ALL THOSE LIVING, WORKING OR CONDUCTING BUSINESS IN THE VILLAGE

THE DEPARTMENT

The Finance Department is at the forefront of driving innovation and positive change within the organization. The Director of Finance leads and manages the activities of the Finance Department which include responsibility for the Village's financial planning and long term forecasting, budgeting, accounting/auditing, debt management, tax levy, revenue administration, treasury management, payroll, utility billing, collections and purchasing. The Village utilizes Tyler New World Financial Management Systems

The Director of Finance acts as Treasurer and reports to the Village Manager. This is a hands on position that is an integral part of the executive leadership team participating in capital planning, fiscal policy, and economic development.

The department has seven authorized full-time staff, and contracts part-time accountant services. Authorized positions include: Director of Finance, Assistant Director of Finance, Purchasing Agent, Payroll Accountant, Billing Coordinator, Finance Assistant, and a Management Analyst.



CHALLENGES

& OPPORTUNITIES

1

Developing a Comprehensive Funding Plan for the Capital Improvement Program

The Village has identified the need to prioritize funding the 5-year \$66 million capital improvement plan including a fully-funded fleet replacement program. Modeling and forecasting based on current and potential revenue sources is needed to develop realistic scenarios to advance the plan for the betterment of the community.

2

Fiscal Sustainability

The Finance Director will need to remain focused on the Village's financial operations when planning for the future, keeping efficiency, sustainability, and transparency in mind and searching for new and creative ways to fund village operations and capital needs.

3

Pension and Post Employment Funding Policies

By established policy, the Village makes the actuarially determined contributions for its pension plans and other post-employment benefits on an annual basis. Moving forward, it is the Village's goal to review parameters for making changes to these policies based on specific scenarios including market-driven elevated employment costs and strategic utilization of fund reserves and surpluses.

4

Improve Efficiency of Departmental Purchasing

Research and recommend a new purchasing card (P-Card) system to improve the efficiency of departmental purchases throughout the organization.

5

Staff Development

The Finance Director will need to serve as a mentor to Finance Department staff to help members continue to grow and advance in tandem with improving the performance of the department.

STRATEGIC FOCUS FORWARD LOOKING COMMUNITY

The Strategic Plan Strategic Focus of Forward Looking Community emphasizes the importance of long-range planning and managing infrastructure assets, and identifying funding sources to accomplish these goals



The Village is seeking a finance professional with strong interpersonal skills and experience to lead the Village's finance operations as the next Director of Finance.

TO APPLY

Apply online immediately at www.GovHRJobs.com with a resume, cover letter and contact information for five professional references.

Position is open until filled with first review of applications on March 25, 2024.

Confidential inquiries can be directed to: Maureen Barry, Senior Vice President, GovHR USA, Tel: 847-380-3240, x116.

The Village of Huntley is an Equal Opportunity Employer. Applicants selected as finalists for this position will be subject to a comprehensive background check.

QUALIFICATIONS

- Master's degree with major coursework in public administration, business, finance, or closely related field.
- CPFO or CPA designation, or knowledge, skills and abilities equivalent to these.
- At least five years of senior leadership level financial management experience, at least three of which must be in a managerial capacity.
- Municipal or public sector financial management, with understanding of governmental budgets, audits, GASB, fund accounting, debt management, and financial planning and analysis skills. Similar private sector experience may also be considered.
- Experience managing at a Department Head or Assistant Department Head Level.
- Exceptional customer service skills servicing internal and external customers.

COMPENSATION & BENEFITS

The current top of the salary range for this position is \$187,354, with an expected starting salary between \$165,000 - \$175,000 dependent upon experience and qualifications. Residency is not required.

The Village of Huntley offers a comprehensive and competitive benefit plan which includes medical, dental, life insurance and the Illinois Municipal Retirement Fund as well as paid vacation, personal, sick and holiday time.