



City of Dallas



CITY OF DALLAS, TEXAS

INSPECTOR GENERAL

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Dallas, Texas, is a dynamic and inclusive city that offers a world-class experience for residents and visitors alike. As the ninth-largest city in the United States and the third largest in Texas, Dallas is home to over 1.3 million people. It is the heart of the Dallas-Fort Worth-Arlington metropolitan area—commonly known as the DFW Metroplex, which encompasses 120 cities and a population exceeding 7.2 million. This makes it the No. 1 destination in Texas for tourism and leisure.

Dallas takes pride in its diverse and welcoming neighborhoods, offering a mix of vibrant urban living and affordable housing. Whether you are a resident or a visitor, the region offers endless opportunities for entertainment, culture, and sports. The DFW region is home to six major professional sports teams, including the Dallas Cowboys (NFL), Dallas Mavericks (NBA), Dallas Stars (NHL), Dallas Wings (WNBA), FC Dallas (MLS), Texas Rangers (MLB), and the newly established Dallas Trinity FC (USL Super League).

A hub for arts and culture, Dallas boasts the largest urban arts district in the United States, while Fair Park features the country's most extensive collection of Art Deco buildings. The city's thriving business environment is just as impressive—Dallas ranks among the top cities for corporate headquarters and has the third-largest concentration of Fortune 500 companies. The greater DFW area boasts the fifth-

largest economy in the U.S. and the tenth largest in the world, driven by industries such as banking, technology, healthcare, energy, telecommunications, transportation, and logistics. Serving as a key gateway for both business and tourism, Dallas-Fort Worth International Airport is one of the busiest and largest airports globally.

Education is a cornerstone of the community, with more than three hundred public and 90 private primary and secondary schools, as well as over 40 institutions of higher learning. Notable universities include Southern Methodist University, the University of Texas at Dallas, the University of Texas at Arlington, the University of North Texas, Texas Christian University, and the University of Texas Southwestern Medical School.

Dallas is one of the most ethnically diverse major cities in the U.S. The population includes 42% Hispanic or Latino residents, 24% Black or African American, 5% Asian, American Indian, or Pacific Islander, and 29% White. The Dallas metro area is also home to the sixth-largest LGBTQ+ community among the nation's 50 largest cities.

From its thriving economy and rich cultural scene to its sports legacy and diverse communities, Dallas is a city that blends opportunity with excitement—making it a premier place to live, work, and explore.

THE CITY

The City of Dallas operates under a Council-Manager form of government, with a Mayor and 14 City Council Members serving as district representatives. Under this form of government, the elected body sets policies for city operations.

The Mayor and City Council appoint the City Manager to serve as the chief administrator of the city government. The City Manager leads an Executive Leadership Team, which consists of Assistant City Managers and Chiefs. The City of Dallas is a full-service organization with more than thirty departments. The City Manager oversees all departments and functions of the city, while the City Attorney, City Secretary, City Auditor, Inspector General and Judiciary report directly to the City Council.

Dallas has an FY 2024-25 operating budget of over \$4 billion and a capital budget of over \$912 million, totaling more than \$4.9 billion. The city currently employs approximately 13,000 full-time staff.



The City of Dallas is guided by a “service first” culture, based on three core principles:

- Connect
- Communicate
- Collaborate

We envision Dallas as a globally recognized city – with a thriving and inclusive community that sets the standard for excellence through:

- Innovation
- Government Efficiency
- Targeted Economic Growth

So all residents reach their potential to contribute to social vibrancy.





THE DEPARTMENT AND THE POSITION

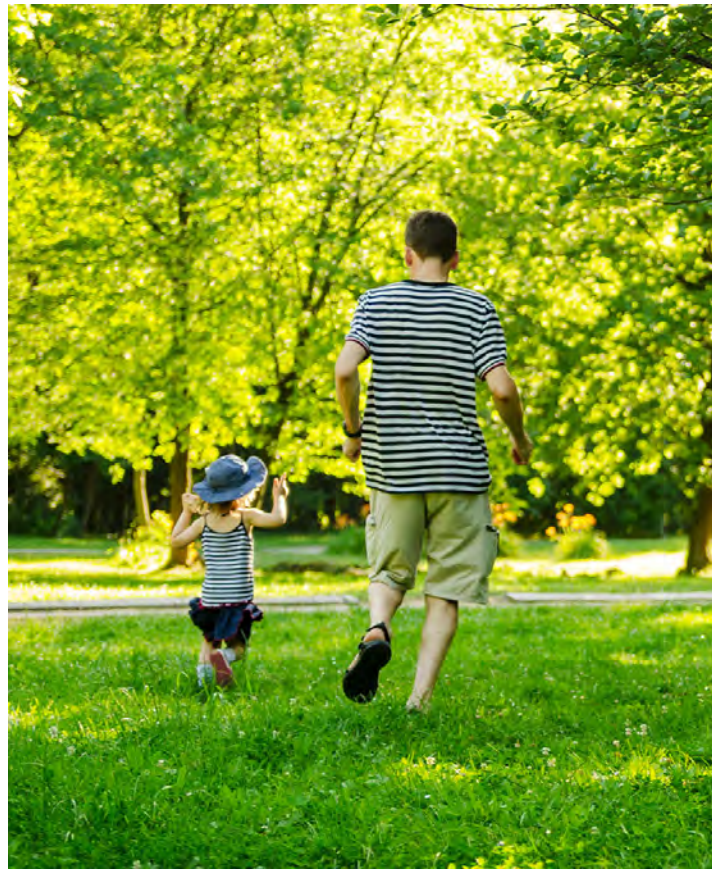
The Inspector General will be responsible for the management and supervision of the Inspector General Division that will consist of the Inspector General, a Chief Integrity Officer, attorneys, investigators, and support staff. The Inspector General will report directly to the Mayor and City Council and will manage and oversee the operations of the Inspector General Division including: supervising, directing, coordinating, and reviewing independent investigations into alleged ethics violations; fraud, waste, abuse, and corruption by city officials, city employees, and persons doing business with the city; prosecuting alleged violations of the City's code of ethics before the Ethics Advisory Commission; issuing subpoenas for attendance of witnesses and production of documents the Inspector General deems necessary; and issuing advisory opinions to city officials and city employees.

The Inspector General will also ensure that investigative reports are provided to the Ethics Advisory Commission, the city council, the city attorney, the city auditor and the city manager detailing the findings of the investigations. The Inspector General will also review and recommend policies and/or procedures to the city council, city attorney, and city manager for the purpose of promoting economy and efficiency in the administration of, or preventing and detecting fraud, waste, and abuse in city programs and operations.

The Inspector General will also be responsible for establishing the structure of the office as the division previously was incorporated into the City Attorney's office.

CANDIDATE REQUIREMENTS:

- Candidates must have a bachelor's degree in business, accounting, finance, or related field, OR in lieu of degree, any combination of education and accounting or finance experience that equals four (4) years. A master's degree or JD is preferred.
- Candidates must have at least 10 - 15 years of experience in auditing, accounting, or finance, preferably in the public sector, and must have a minimum of 5 years of progressively responsible management/supervisory experience.
- Possession of a certificate as a Certified Public Accountant (CPA), Certified Internal Auditor (CIA), Certified Fraud Examiner (CFE) or possession of a Juris doctorate (JD) is highly desirable.
- Prior work experience managing and completing complex investigations involving allegations of fraud, theft, deception, or conspiracy; demonstrated experience and/or ability in accounting, auditing, finance, law, management, analysis, public administration, investigations, criminal justice administration, or other closely related fields.
- Prior experience serving in an inspector general capacity is desired.



ADDITIONAL SKILLS, QUALITIES AND EXPERIENCE DESIRED:

- Demonstrate an ability to be independent and impartial and have a natural aptitude in leadership and management and unimpeachable integrity and personal ethics.
- Possess strong management skills and attention to detail.
- Be committed to supporting a diverse, inclusive, and equitable work environment.
- Possess excellent oral, written, communication, analytical, and research skills.
- Can propose ways to ensure the legal, fiscal, and ethical accountability of the city government, including its elected and appointed officials, employees, and those doing business with the city.
- Have experience in emphasizing preventative activities through training and education; and
- Have experience in establishing procedures to guide the functions and processes conducted by the Inspector General Division.



COMPENSATION AND BENEFITS

The starting salary range is expected to be competitive with the marketplace and experience with the salary range starting at \$200,000 DOQ/E. The City of Dallas provides a comprehensive benefit package that includes health benefits, pension, paid time off and holidays. The position is exempt from the provisions applicable to civil service, pursuant to Chapter XVI, Section 9 of the Dallas City Charter.

TO APPLY

Interested candidates should apply online at [GovHRjobs.com](https://govhrjobs.com) with a cover letter, resume, and contact information for at least five professional references by May 2, 2025.

For further information, contact Charlene Stevens, Vice President of Human Capital, 320-262-0303 or Cheryl Orr, MGT Independent Approved Recruiter, 757-621-9607.

This recruitment follows existing rules and regulations governing public sector hiring in the State of Texas.



MGT