

CITY OF MIAMI BEACH, FLORIDA

ASSISTANT DIRECTOR OF PARKS AND RECREATION

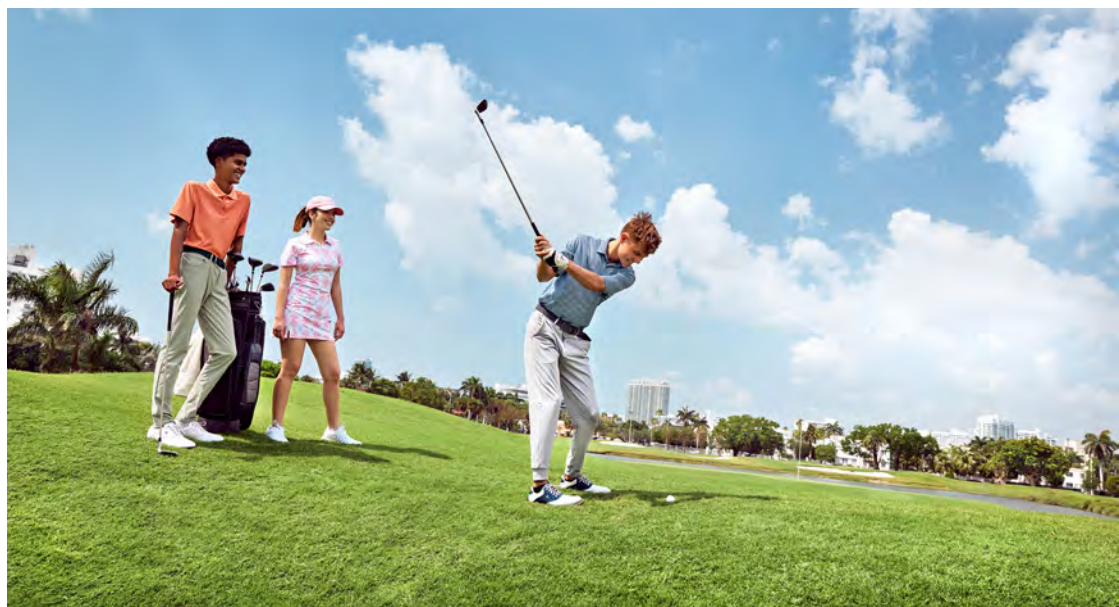


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CITY OF MIAMI BEACH

ASSISTANT DIRECTOR OF PARKS AND RECREATION

The City of Miami Beach seeks a highly experienced, forward-thinking and community-centered leader to serve as its next **Assistant Director of Parks and Recreation for parks, facilities, maintenance and golf courses**. This is an exceptional opportunity for an innovative and strategic professional to play a key leadership role in a nationally recognized parks and recreation department with a long-standing tradition of providing high-quality programs, exceptional facilities and beautiful open spaces. The Assistant Director will help guide a dynamic and diverse park system that enhances the quality of life for residents and delivers memorable experiences for the millions of visitors who enjoy Miami Beach each year.

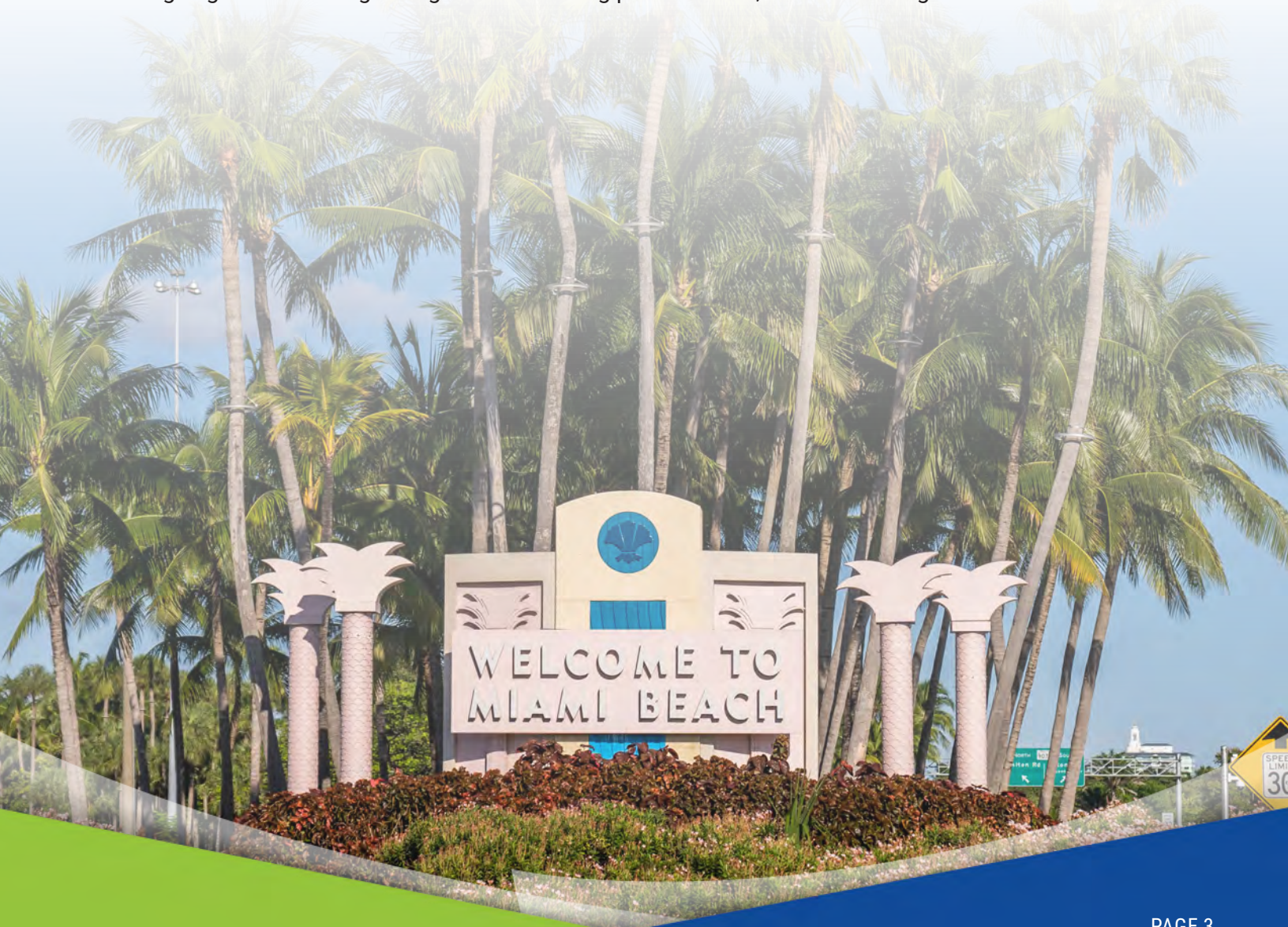


ABOUT MIAMI BEACH

Nestled along Florida's southeast coast, Miami Beach is a cosmopolitan, tropical, island city with a vibrant and diverse community. Spanning seven square miles, the city offers miles of pristine beaches and a continuous Beachwalk that stretches from end to end. Miami Beach is home to a world-class convention center, with more than 21,000 hotel rooms, a thriving arts and cultural scene and an eclectic mix of dining, shopping and nightlife.

With its turquoise waters and iconic Art Deco charm, Miami Beach has evolved from a quiet retirement haven into a dynamic, international resort and convention destination. Its rich history dates back to the early 20th century and continues to shape its vibrant present. The city features 45 parks, offering everything from waterfront greenspaces and playgrounds to parks, pools, fitness zones and even an ice-skating rink. Every resident lives within a 10-minute walk of a park, reinforcing the city's commitment to accessible outdoor spaces and quality of life.

Today, Miami Beach has a residential population of approximately 80,000, but its average daily population swells to nearly 200,000, reflecting its global appeal. Miami Beach is a youthful, multi-cultural, modern community with an average age of 40 and a growing base of working professionals, families and higher-income residents.





THE ORGANIZATION

The City of Miami Beach operates under a Commission–City Manager form of government, delivering a full range of municipal services to both residents and visitors. The City Commission — comprised of a Mayor and six Commissioners — sets policy direction, while the City Manager oversees day-to-day operations and administration. As a full-service organization, the City of Miami Beach is comprised of approximately 2,000 employees across more than 25 departments, including Parks & Recreation, Police, Fire, Public Works, Tourism & Culture, Environment & Sustainability and more. Each department is dedicated to maintaining the city's infrastructure, safety, livability and global appeal. The city emphasizes transparency, innovation and customer service in delivering high-quality programs and services that supports its world-class destination status.

Miami Beach Parks and Recreation

The Miami Beach Parks and Recreation Department is dedicated to enhancing the community's quality of life by providing safe, attractive and well-maintained parks, facilities and public spaces, as well as a diverse range of recreation, athletic and cultural programs.

The department manages 45 parks and open spaces, including beachfront parks, neighborhood playgrounds, sports complexes, community centers, aquatic facilities and two 18-hole municipal golf courses that reflect the city's vibrant and active lifestyle. With a focus on sustainability and innovation, the department is committed to maintaining a park system that meets the needs of residents, supports tourism and celebrates Miami Beach's unique coastal environment. The Parks and Recreation Department administers an operating budget of \$51,425,000 and a capital budget totaling \$4,743,064. Guided by a spirit of collaboration and service excellence, Parks and Recreation plays a vital role in shaping the character, beauty and livability of this world-class community.

PARKS AND RECREATION MISSION

The mission of the Miami Beach Parks & Recreation Department is to elevate the community's quality of life by fostering vibrant, inclusive and sustainable public spaces. Through the stewardship of 45 parks and open spaces, including beachfront parks, neighborhood playgrounds, sports complexes, community centers, aquatic facilities and two 18-hole municipal golf courses, the department creates environments that inspire wellness, connection and civic pride.

285 Total Staff members:

- 184 Full-time Employees
- 100 Part-time employees
- 1 Temporary employee

Amenities:

- Baseball Fields (2)
- Basketball Courts (15)
- Beach Front Parks (10)
- Bowling Lanes (6)
- Dog Beaches (3)
- Dog Parks (13)
- Golf Courses (2)
- Har-Tru (Clay) tennis courts (27)
- Ice Skating Rink (1)
- Indoor Fitness Centers (2)
- Kayak launches (2)
- Kiddies Outdoor Pools (2)
- Neighborhood Tennis Courts (18)
- Outdoor Fitness (20)
- Outdoor Pools (3)
- Pickleball Courts (12)
- Playgrounds (44)
- Skate Park (1)
- Soccer Fields (6)
- Softball Fields (3)
- Tennis Centers (2)
- Tennis Hardcourts (2)
- Volleyball Courts (36)
- Water Features (1)

Parks, Facilities, Staff, and Amenities

GOLF COURSES (2)

- Miami Beach Golf Club - 2301 Alton Road (149 Acres)
- Normandy Shores Golf Club - 2401 Biarritz Drive (126 Acres)

OUTDOOR SWIMMING POOLS (3)

- Normandy Isle Pool - 7030 Trouville Esplanade
- Scott Rakow Youth Center Pool - 2700 Sheridan Avenue
- Flamingo Pool - 1200 Michigan Avenue

SPLASH PADS (2)

- Flamingo Pool - 1200 Michigan Avenue
- South Point Park - 1 Washington Avenue

1 Ice Rink

Scott Rakow Youth Center - 2700 Sheridan Avenue



EXISTING PARKS SYSTEM

- PARKS: 45
- GOLF COURSES: 2
- SYSTEM TOTAL: 47 facilities

Current Parks & Recreation Facilities

Municipal Parks (45) and Playgrounds (27 are indicated with an *)

The total acreage of all parks is 266.89 Acres

1. **20th Street Pocket Park*** - 2001 North Bay Road (0.33 Acres)
2. **82nd Street Skate Park** - 8200 Collins Avenue (3.11 Acres)
3. **Allison Park*** - 6475 Collins Avenue (3.04 Acres)
4. **Altos del Mar Park*** - 7601 Atlantic Way (3 Acres)
5. **Bandshell Park** - 7275 Collins Avenue (4.12 Acres)
6. **Bayshore Park*** - 2450 Pine Tree Drive (19.4 Acres)
7. **Beach View Park*** - 5301 Collins Avenue (3.89 Acres)
8. **Belle Isle Park*** - 52 Venetian Way (3.3 Acres)
9. **Brittany Bay Park** - 6444 Indian Creek Drive (2.81 Acres)
10. **Buoy Park** - 12 Star Island Drive (3.68 Acres)
11. **Canopy Park*** - 600 Alton Road (3.00 Acres)
12. **Collins Park** - 2111 Collins Avenue (11.85 Acres)
13. **Collins Canal Park** - 2100 Washington Avenue (3.00 Acres)
14. **Crespi Park*** - 7820 Crespi Boulevard (2.02 Acres)
15. **Fairway Park*** - 200 Fairway Drive (4.48 Acres)
16. **Fisher Park*** - 5085 Alton Road (2.01 Acres)
17. **Flamingo Park*** - 999 11th Street (34.50 Acres)
18. **Hibiscus Island Park** - 113 West Palm Midway (0.32 Acres)
19. **La Gorce Park*** - 6421 Alton Road (0.75 Acres)
20. **Lummas Park*** - 599 Ocean Drive (26.34 Acres)
21. **Marjory Stoneman Douglas Ocean Beach Park*** - 231 Ocean Drive (3.20 Acres)
22. **Maurice Gibb Memorial Park*** - 1700 Purdy Avenue (3.43 Acres)
23. **Miami Beach SoundScape** - 400 17th Street (3 Acres)
24. **Midbeach Park*** (formerly Indian Beach Park) - 4621 Collins Avenue (2.6 Acres)
25. **Muss Park*** - 4300 Chase Avenue (3.65 Acres)
26. **Normandy Isle Park & Pool*** - 7030 Trouville Esplanade (3.60 Acres)
27. **Normandy Shores Park** - 2608 Biarritz Drive (2.29 Acres)
28. **North Beach Oceanside Park*** - 8500 Collins Avenue (34.61 Acres)
29. **North Shore Park & Youth Center*** - 501 72nd Street (17.22 Acres)
30. **Ocean Terrace** - between 73rd and 75th streets (5 Acres)
31. **Palm Island Park*** - 159 Palm Avenue (2.13 Acres)
32. **Parkview Island Park*** - 7430 Wayne Avenue (0.80 Acres)
33. **Parkview Island Park Annex** - 75 Dickens Avenue (3.00 Acres)
34. **Pine Tree Park** - 4493 Pine Tree Drive (7.75 Acres)
35. **Pride Park** - 1809 Meridian Avenue (5.8 Acres)
36. **Poinciana Park** - 6301 Alton Road (0.17 Acres)
37. **Polo Park*** - 4301 North Michigan Avenue (4.11 Acres)
38. **Scott Rakow Youth Center & Ice Rink*** - 2700 Sheridan Avenue (2.75 Acres)
39. **South Pointe Park*** - 1 Washington Avenue (19 Acres)
40. **Stillwater Park*** - 8440 Hawthorne Avenue (1.68 Acres)
41. **Sunset Isle II Park** - 2600 Sunset Drive (1.19 Acres)
42. **Sunset Lake Park** - 1400 West 21st Street (0.21 Acres)
43. **Tatum Park*** - 8050 Byron Avenue (0.78 Acres)
44. **Washington Park** - 225 Washington Avenue (1.4 Acres)
45. **Washington Park Annex** - 210 2nd Street (0.40 Acres)



ASSISTANT DIRECTOR OF PARKS AND RECREATION

The Assistant Director of Parks and Recreation for the City of Miami Beach serves as a key member of the department's executive leadership team, helping to guide one of the most comprehensive and innovative parks and recreation systems in South Florida. The City of Miami Beach Parks and Recreation Department manages 45 parks, two 18-hole municipal golf courses, numerous recreation centers, playgrounds, athletic fields and aquatic facilities that serve residents and visitors year-round. The department is dedicated to promoting healthy lifestyles, environmental stewardship, and community connections through a diverse range of programs, cultural events, youth sports, senior activities and fitness opportunities.

Reporting directly to the Director of Parks and Recreation, the Assistant Director provides strategic and operational leadership across multiple divisions, including park and landscape maintenance, park rangers, facilities maintenance, golf operations, capital improvement projects and a myriad of special projects. This position oversees a large, geographically dispersed staff and ensures that all facilities and services meet the City's high standards of safety, sustainability and excellence. The Assistant Director collaborates closely with city officials, community organizations and residents to deliver responsive and inclusive parks and recreation opportunities, enhance the city's natural and built environments and support Miami Beach's vision of being a world-class destination for recreation, culture, and community life.

Ideal Candidate

The ideal candidate will be an experienced and forward-thinking parks and recreation professional with a proven record of success in managing complex operations, capital projects and maintenance programs in a municipal or comparable public sector environment. They will bring a balanced background that combines technical expertise in parks and facility management with strong leadership, communication and organizational skills. A strategic problem solver with a hands-on approach, the ideal candidate will be comfortable overseeing diverse functions—from construction and landscape maintenance to recreation operations, park safety and community engagement.

The successful candidate will be a collaborative leader who inspires trust, fosters teamwork and builds positive relationships across departments, community organizations and with the public. They will demonstrate exceptional judgment, political acumen, and the ability to thrive in a dynamic, high-visibility environment. The Assistant Director will value innovation, efficiency, and service excellence, leading with integrity and accountability. A background in coastal or urban park systems, experience managing multimillion-dollar capital projects and a commitment to sustainability and resiliency will be key assets.

The City is seeking a leader who embraces Miami Beach's diversity and energy—someone passionate about creating safe, inclusive, accessible and beautiful spaces that reflect the community's unique character and enhance quality of life for residents and visitors alike.

OPPORTUNITIES AND CHALLENGES

The Assistant Director of Parks and Recreation for the City of Miami Beach will have the opportunity to make a lasting impact on one of the nation's most iconic coastal communities. This dynamic leadership role offers the chance to guide a vibrant park system that seamlessly blends beaches, urban green spaces and cultural facilities serving residents and millions of visitors each year. The Assistant Director will play a key role in advancing major park redevelopment and capital improvement projects, strengthening maintenance operations and supporting the City's ongoing commitment to environmental sustainability and resiliency. This position also provides the opportunity to modernize operational practices, leverage technology to enhance efficiency and build community pride through beautifully maintained, inclusive and accessible parks and recreation facilities.

At the same time, the role presents meaningful challenges that require a strategic, hands-on and collaborative leader. The Assistant Director must balance complex capital initiatives with daily operational demands while maintaining the exceptionally high standards expected in a world-class destination. Miami Beach's coastal setting adds the responsibility of designing and maintaining resilient infrastructure to withstand rising sea levels, salt exposure and storm events. Success will depend on the ability to coordinate effectively across departments, communicate clearly with stakeholders and take a proactive approach to workforce development and resource management. The ideal candidate will thrive in this fast-paced, high-visibility environment by combining technical expertise, creative problem-solving and a deep commitment to public service.

The incoming Assistant Director will also have the opportunity to lead and support several key priority projects, including:

- South Pointe Park Splash Pad Sprayer System and Safety Surface Replacement
- Scott Rakow Youth Center Ice Rink Major Improvements
- Beachview Park Major Renovation
- New Playgrounds:
 - GO#7 La Gorge Park Playground
 - GO#20 South Pointe Park Playground
 - Flamingo Park Playground Replacement
 - Pride Park Playground

In addition, the Assistant Director will assist in the planning and execution of several significant capital initiatives, including:

- Flamingo Park Baseball Field Renovation
- Flamingo Park Butterfly Garden
- Miami Beach Golf Course Renovation





KEY RESPONSIBILITIES

The Assistant Director of Parks and Recreation oversees a complex and diverse portfolio that includes capital projects, park ranger operations, facilities and landscape maintenance, golf operations, administrative services and other special initiatives. Working through subordinate managers and supervisors, the Assistant Director ensures the effective management, operation and programming of the City's parks, community centers and recreational facilities.

Key responsibilities include developing and implementing divisional objectives, establishing service standards and evaluating progress toward departmental goals. The position oversees the preparation and administration of the division's budget, including forecasting revenues and expenditures, ensuring proper fiscal control and maintaining high-quality service delivery. The Assistant Director assists the Director in promoting the use of recreation facilities and programs to meet community needs—ensuring accessibility, inclusion and engagement across all demographics.

This position also provides leadership in the maintenance, beautification and safety of all parks citywide. Responsibilities include planning and supervising landscape and forestry operations, diagnosing plant and tree conditions, coordinating nursery stock and maintenance standards and overseeing construction and maintenance crews in the field. The Assistant Director ensures efficient scheduling of personnel and equipment, supports City events and maintains strong coordination with other departments and contractors.



CANDIDATE REQUIREMENTS

- Bachelor's degree in physical education, parks, recreation administration or related field
- Seven (7) years of progressively responsible experience relevant to the major duties/essential functions of the position
- Extensive, progressively more responsible experience in the management of public recreation activities and facilities
- Experience may substitute for education on a year-for-year basis

SALARY RANGE AND BENEFITS

The salary range for this position is \$144,910 to \$262,175, with an expected starting salary between \$190,000 and \$220,000 annually, depending on qualifications and experience. The City offers a comprehensive benefits package, including a defined benefit pension plan and other competitive benefits.

HOW TO APPLY:

Highly qualified and interested candidates should apply online by Friday, December 19, 2025, with resume, cover letter, contact information for five professional references and veterans' preference documentation, if applicable (*) at [Assistant Director of Parks and Recreation - Miami Beach, FL](#). Resident preference is awarded according to City policy.

For questions or more information contact Joe DeLuce, Senior Consultant at 217-714-2333 or jdeluce@mgt.us or Yolanda Howze, Director of Executive Recruitment at 224-245-5630 or yhowze@mgt.us.

**Veterans Preference is awarded in accordance with Florida State Statute 295.07. The City of Miami Beach is an Equal Opportunity Employer.*

The State of Florida has strong public record laws. Candidates should be aware that all aspects of this recruitment are open to public records requests throughout the process.