



# DESIGN SECTION CHIEF CLEVELAND, OHIO

**MGT**

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## THE POSITION IN BRIEF

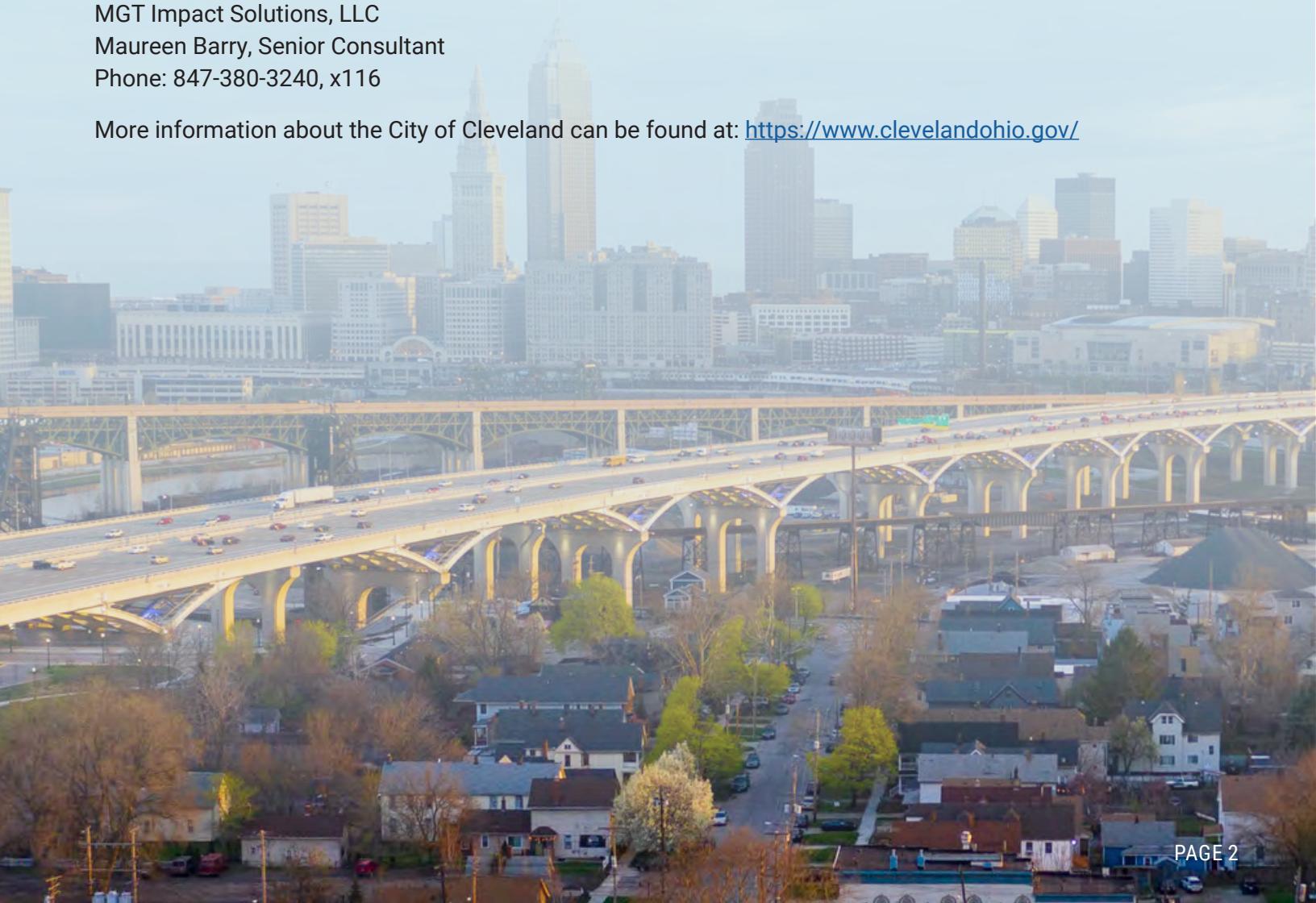
**Cleveland, OH (372,624)** - MGT (formerly GovHR USA) is pleased to announce the recruitment and selection process seeking a detail-driven and experienced engineering professional to serve as Design Section Chief within its Division of Engineering & Construction. This position will manage multidisciplinary teams and external consultants, collaborate across departments, and provide strategic oversight to maintain project scope, schedule, and budget. The Design Section Chief leadership role will be instrumental in advancing the City's capital infrastructure programs, overseeing the delivery of complex engineering projects, and ensuring compliance with applicable federal, state, and local regulations. The role reports directly to the Administrative Manager of the Division of Engineering & Construction.

This brochure provides background information on the City of Cleveland, as well as the requirements for the position. Apply online at [www.GovHRjobs.com](http://www.GovHRjobs.com) with a resume, cover letter and contact information for five professional references. This position is open until filled with first reading on January 23, 2026.

Questions regarding the opportunity should be directed to the Executive Recruiter working with the City of Cleveland:

MGT Impact Solutions, LLC  
Maureen Barry, Senior Consultant  
Phone: 847-380-3240, x116

More information about the City of Cleveland can be found at: <https://www.clevelandohio.gov/>





## THE CITY

The City of Cleveland, Ohio (population 372,624), anchors the 16th largest metropolitan area in the United States. It is the birthplace of the Environmental Protection Agency and the healthcare capital of the world. Top attractions include Rock & Roll Hall of Fame Museum, Rockefeller Park, West Side Market and Cleveland Metroparks Zoo. Cleveland, a dynamic and vibrant city located in northeast Ohio, offers abundant amenities in the metro area, including three major professional sports teams, world class museums and arts institutions, and easy access to the region's international airport.

Cleveland was founded in 1796, the result of a Connecticut Land Company survey of a 3.3-million-acres tract on the shores of Lake Erie that was originally called, "The Western Reserve." Named after General Moses Cleaveland, the City of Cleveland was incorporated in 1836. As a pivotal Great Lakes trade hub, the city surged into prominence, powered by booming iron, steel and oil industries.

Major reinvestment across Cleveland more recently has uniquely positioned the city to thrive in the new era of the "Mid-Size" metropolis. As a city that continues to undergo economic transformation, Cleveland is home to a large share of young and emerging talent, enthusiastic entrepreneurs, and skilled workers, with leading-edge sectors in healthcare, biotech, and higher education. Driven by further investment, Cleveland's business community is attracting, retaining, and growing a stronger workforce, creating a dynamic network of thriving employers and job opportunities.

Cleveland benefits from 14 miles of coastline along Lake Erie, one of the five Great Lakes that comprise the largest source of fresh water in the world. Lake Erie also flows into the Cuyahoga River, where the two waterfronts constitute both a thriving shipping port and fun places to enjoy the City's most abundant natural resource and newly created parks.

Today, the city stands at the confluence of "Midwestern grit" and metropolitan vibrancy, with revitalized neighborhoods, a lively culinary scene, and celebrated public spaces that reflect its history and its future-forward spirit.

## THE ORGANIZATION

The [City of Cleveland](#) is governed by a Mayor, currently Justin M. Bibb, and 17 city council members representing the 17 wards. Each ward has approximately 25,000 people. The Mayor's Chief Operating Officer reports directly to the mayor and is responsible for directing the activities of the City's approximately 7,400 employees providing public services to the residents and businesses of the city.

The City's 2024-2025 budget is \$2.12 billion. The City's strong financial management practices have ensured its ability to fulfill its obligations to operate within a balanced budget and continue to provide essential services to its residents. The City began to develop and adopt a Structurally Balanced Budget (SBB) policy, per GFOA, to ensure that its recurring revenues are equal to its recurring expenditures in the adopted budget. As evidence of its financial stewardship, in 2022 the City received an upgrade from Moody's Investors Service on the series 2022 General Obligation Bonds from A1 to Aa3.

Current city-wide priority initiatives identified for 2025 include:

- Revitalizing Cleveland's Southeast Side
- Police Reform and Violence Prevention
- Shore-to-Core-to-Shore

### The City's guiding principles are as follows:

- Placing Clevelanders at the Center
- Empowering Employees to Do Purposeful Work
- Defining Clear and Pragmatic Objectives
- Leading with Trust and Transparency
- Striving for Equity in All We Do
- Embracing Change

All City employees are responsible for embracing and carrying out these principles in all that they do.



## KEY RESPONSIBILITIES FOR DESIGN SECTION CHIEF:

- Lead a team of five internal staff and oversee the work of external consultants.
- Develop and maintain an inventory of City streets to support maintenance planning and prioritization.
- Prepare and update the City's Capital Improvement Program (CIP) for roadway projects.
- Manage the planning and design phases of transportation projects.
- Lead the implementation of programmatic and process improvements to enhance productivity and efficiency.
- Submit grant applications to secure project funding through various public funding sources.
- Manage the bid and award process for capital projects.
- Collaborate with internal and external stakeholders to ensure project goals and regulatory requirements are met.
- Develop Request for Proposals (RFPs) for the scope of services, evaluate proposals, make recommendations to retain consultants for professional engineering services, and manage the contract.

The position will work primarily from City Hall when not working in the field on assigned projects.

## MINIMUM QUALIFICATIONS:

- A Bachelor's Degree in Civil Engineering or a closely related field from an accredited four year college or university.
- Ten (10) years of progressive engineering experience, including at least five (5) years in supervisory and/or management roles. An equivalent combination of education and experience will be considered.
- Must have a State of Ohio Professional Engineer's License or ability to obtain one within 90 days of hire.
- Must possess a valid Ohio Driver's License or ability to obtain one within 90 days of hire.
- Strong knowledge of Ohio Department of Transportation (ODOT) Construction and Material Specifications (C&MS) and project development processes is preferred.
- Proven success in communicating project requirements and collaborating with various audiences (e.g., senior management, peers, public officials, vendors, etc.).
- Proficiency with Microsoft Suite and CAD software, such as Bluebeam, etc.



## THE IDEAL CANDIDATE

The ideal candidate for the Design Section Chief role will be a strategic planner and team leader with a passion for improving urban infrastructure. They will bring:

- Proven experience in managing roadway design and capital improvement programs.
- A strong understanding of transportation planning, asset management, and CIP development.
- A track record of implementing process improvements to enhance project delivery.
- Success in securing and managing public funding for infrastructure projects.
- Excellent organizational and communication skills to lead internal teams and coordinate with consultants.
- A commitment to innovation, sustainability, and equity.

## COMPENSATION AND BENEFITS

The salary range is \$125,000 – 145,000 +/- DOQ. The City of Cleveland offers a comprehensive benefits package, [CLE Total Rewards](#) that includes “top notch” health insurance through a choice of 3 PPO plans, paid leave time, a student loan forgiveness program, and professional development opportunities. Lifestyle rewards in the forms of pet insurance, corporate partner discounts, financial wellness programs, concierge services, and other benefits are available.

The position will also be eligible for participation in the City's Pension Plan through OPERS, the nation's Premier Public Pension System, and additional retirement savings through the Ohio Public Employees Deferred Compensation Plan.

## HOW TO APPLY

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The City of Cleveland is an Equal Opportunity Employer.