



## DEPUTY CITY MANAGER

**Long Beach, NY (pop. 33,275)** is a city in Nassau County, New York located about twenty miles from Manhattan. Long Beach was incorporated in 1922 and is nicknamed "The City by the Sea." The Long Beach Barrier Island is surrounded by Reynolds Channel and the Atlantic Ocean. The City of Long Beach is one of two cities on Long Island and comprises two square miles.

This unique resort community offers the opportunity to live and work where others vacation with ready access to a multitude of recreational opportunities -- ranging from extensive waterfront boardwalks to a municipal recreation center to an ice-skating arena.

The Deputy City Manager serves as the City Manager's chief assistant and is responsible for managing a wide array of responsibilities that includes, but is not limited to, assistance in implementation of city council policy initiatives as well as being responsible for oversight of several municipal departments. The candidate for Deputy City Manager is expected to exhibit strong leadership abilities and practice sound management skills.

The ideal candidate should possess comprehensive knowledge of, and experience in, fiscal planning and budgeting, economic and community development, zoning and planning practices, parks and recreation operations, policy development, information technology service delivery, capital improvement planning, strategic planning, organizational development, and project management. In addition, candidates should have demonstrated expertise in problem solving and consensus building and exhibit excellent communication, interpersonal and human relations skills.

### SPECIFIC DUTIES INCLUDE

- Build collaborative relationships with community stakeholders, elected and appointed officials at the federal, state, county and regional level to advocate for the best interest of the City
- Meet and confer with community groups and individuals to explain various City programs, functions, policies, and procedures
- Attend regular and special City Council and other meetings deemed necessary
- Analyze problems, identify alternative solutions, forecast consequences of proposed actions, and implement recommendations in support of goals.
- Develops and implements rules, regulations, goals, objectives, policies, and procedures to advance the City and County's mission, goals, and objectives.
- Identifies and develops courses of action to respond to a wide variety of organizational needs.
- Engages in collaborative efforts and initiatives to address major issues and projects having political significance or high sensitivity in the community.
- Identifies needed change, creates a plan to guide the change through inspiration, and executes the change with the commitment of the group/staff.
- Generates a vision for the organization and inspires staff to achieve that vision.



## REQUIRED BACKGROUND AND EXPERIENCE

- A Bachelor's Degree in business, finance, public administration, public policy, or a related field
- A minimum of five (5) years progressively responsible local government experience, preferably serving in a position in a community of comparable size and complexity
- Supervisor experience
- Solid finance background including knowledge of investments, accounting, financial forecasting, and cash flow management
- Strong budgeting background with knowledge of Capital Improvement Planning
- Understanding of planning and zoning activities and land use planning
- Background in strategic planning
- Management experience in local government setting
- Ability to work independently and successfully manage multiple projects and priorities
- Candidate must possess a valid New York State Driver's license within 30 days of appointment

### Preference will be given to candidates that also have:

- A Master's Degree in finance, public administration, public policy, or a related field is strongly preferred.
- Management experience at a senior level interacting with elected officials and other stakeholder groups

Education and experience will be considered in evaluating applicants. The most qualified applicants may be considered for interview.

The City of Long Beach is an equal opportunity employer, and all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, protected veteran status, or any other characteristics protected by law.

## COMPENSATION

Starting salary is \$135,000 – \$150,000, plus or minus depending on qualifications and experience, with excellent fringe benefits. Apply at [www.govHRjobs.com](http://www.govHRjobs.com) with résumé, cover letter, and contact information for three professional references by May 30, 2022. Position open until filled. EOE.

## CITY OF LONG BEACH, NY



**309** full-time employees represented by

**4** labor units

**176** part-time employees



Total all-fund City budget:

**\$117 million**

